

Official Record Index

Item No.	Description	Date Entered into Record
1.	Request/approval to study for discontinuance	02/17/2011
2.	Notice (if appropriate) to Headquarters of suspension	N/A
3.	Notice (if appropriate) to customers/district personnel of suspension	N/A
4.	Highway map with community highlighted	02/17/2011
5.	Eviction notice (if appropriate)	N/A
6.	Building inspection report and original photos of building deficiencies	N/A
7.	Post Office and community photos	03/15/2011
8.	Form 150, <i>Postmaster Workload Information</i>	03/11/2011
9.	Worksheet for calculating work service credit	03/09/2011
10.	Window transaction record	03/15/2011
11.	Record of incoming mail	03/15/2011
12.	Record of dispatched mail	03/15/2011
13.	Administrative postmaster/OIC comments	03/10/2011
14.	Inspection Service/local law enforcement vandalism reports	03/07/2011
15.	Post Office fact sheet	03/16/2011
16.	Community fact sheet	03/16/2011
17.	Alternate service options/cost analysis	03/16/2011
18.	Form 4920, <i>Post Office Closing or Consolidation Proposal—Fact Sheet</i> (with past three fiscal years of total revenue and revenue units)	03/11/2011
19.	Analysis of investigative findings/recommendations	08/11/2011
20.	Questionnaire instruction letter to postmaster/OIC	03/22/2011
21.	Cover letter, questionnaire, and enclosures	03/23/2011
22.	Returned customer questionnaires & USPS response letters	05/05/2011
23.	Analysis of questionnaires	05/05/2011

Item No.	Description	Date Entered into Record
24.	Community meeting roster	05/11/2011
25.	Community meeting analysis	05/11/2011
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27.	Petition and Postal Service response letter (if appropriate)	04/27/2011
28.	Congressional inquiry and Postal Service response letter	06/14/2011
29.	Proposal checklist	05/13/2011
30.	District notification to Government Affairs	05/09/2011
31.	Instructions to postmaster/OIC to post proposal	05/16/2011
32.	Invitation for comments exhibit	05/23/2011
33.	Proposal exhibit	05/23/2011
34.	Comment form exhibit	05/23/2011
35.	Instructions for postmaster/OIC to remove proposal	07/21/2011
36.	Round-date stamped proposals & invitations for comments	07/27/2011
37.	Notification of taking proposal & comments under consideration	07/22/2011
38.	Customer comments and Postal Service response letters	07/20/2011
39.	Premature Postal Rate Commission appeal and Postal Service response letter (if appropriate)	N/A
40.	Analysis of comments	08/11/2011
41.	Revised proposal (if appropriate)	N/A
42.	Updated Form 4920 (if appropriate)	N/A
43.	Certification of record	08/05/2011
44.	Log of Post Office discontinuance actions	08/05/2011
45.	Transmittal to Vice President, delivery and retail, from district manager, customer service and sales	08/05/2011
46.	Headquarters' acknowledgment of receipt of record	08/08/2011
47.	Final determination transmittal letter from Headquarters	08/22/2011

Item No.	Description	Date Entered into Record
48.	Instruction letter to postmaster/OIC on posting	08/25/2011
49.	Round-date stamped final determination cover sheets	
50.	<i>Postal Bulletin</i> Post Office Change Announcement form	
51.	Appeal letter (if appropriate)/No appeal letter	
52.	Public notice postings on appeal (if appropriate)	
53.	Postal Rate Commission opinion on appeal affirming final determination (if appropriate)	
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56.	Notification to local Address Management Systems (AMS) to update AMS database	
57.	Announcement in <i>Postal Bulletin</i>	



02/17/2011

GAIL DUBA
DISTRICT MANAGER
HAWKEYE PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the IA-05 congressional district.

Post Office Name:	SHARPSBURG
Zip+4 Code:	50862-9900
EAS Level:	53
Finance Number:	188208
County:	Taylor
Proposed Admin Office:	LENOX PO
ADMIN Miles Away:	10.0
Near Office Name:	GRAVITY PO
Near Miles Away:	8.5
Number of Customers:	
Post Office Box:	22
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	47
Intermediate HCR:	0
City Delivery:	0
Total Customers:	69
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code

The above office became vacant when the postmaster was promoted on 03/20/1993.

Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

JEAN SUSNJAR
Manager, Post Office Operations

Approval to Study for Discontinuance:

GAIL DUBA
DISTRICT MANAGER
HAWKEYE PFC

02/17/2011

DATE

cc: Area Manager, Public Affairs and Communication

02/17/2011GAIL DUBA
DISTRICT MANAGER
HAWKEYE PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the IA-05 congressional district.

Post Office Name: SHARPSBURG
Zip+4 Code: 50862-9900
EAS Level: 53
Finance Number: 188208
County: Taylor

Proposed Admin Office: LENOX PO
ADMIN Miles Away: 7.0
Near Office Name: GRAVITY PO
Near Miles Away: 6.0
Number of Customers:
Post Office Box: 22
General Delivery: 0
Rural Route (RR): 0
Highway Contract Route (HCR): 0
Intermediate RR: 47
Intermediate HCR: 0
City Delivery: 0
Total Customers: 69

The above office became vacant when the postmaster was promoted on 03/20/1993.

Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

JEAN SUSNJAR
Manager, Post Office Operations

Approval to Study for Discontinuance:

GAIL DUBA
DISTRICT MANAGER
HAWKEYE PFC

02/17/2011

DATE

cc: Area Manager, Public Affairs and Communication



NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: SHARPSBURG State: IA Zip Code: 50862
Area: WESTERN District: HAWKEYE PFC
Congressional District: IA-05 County: Taylor
EAS Grade: 53 Finance Number: 188208
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 02/17/2011
Fax No: (319) 399-5502



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

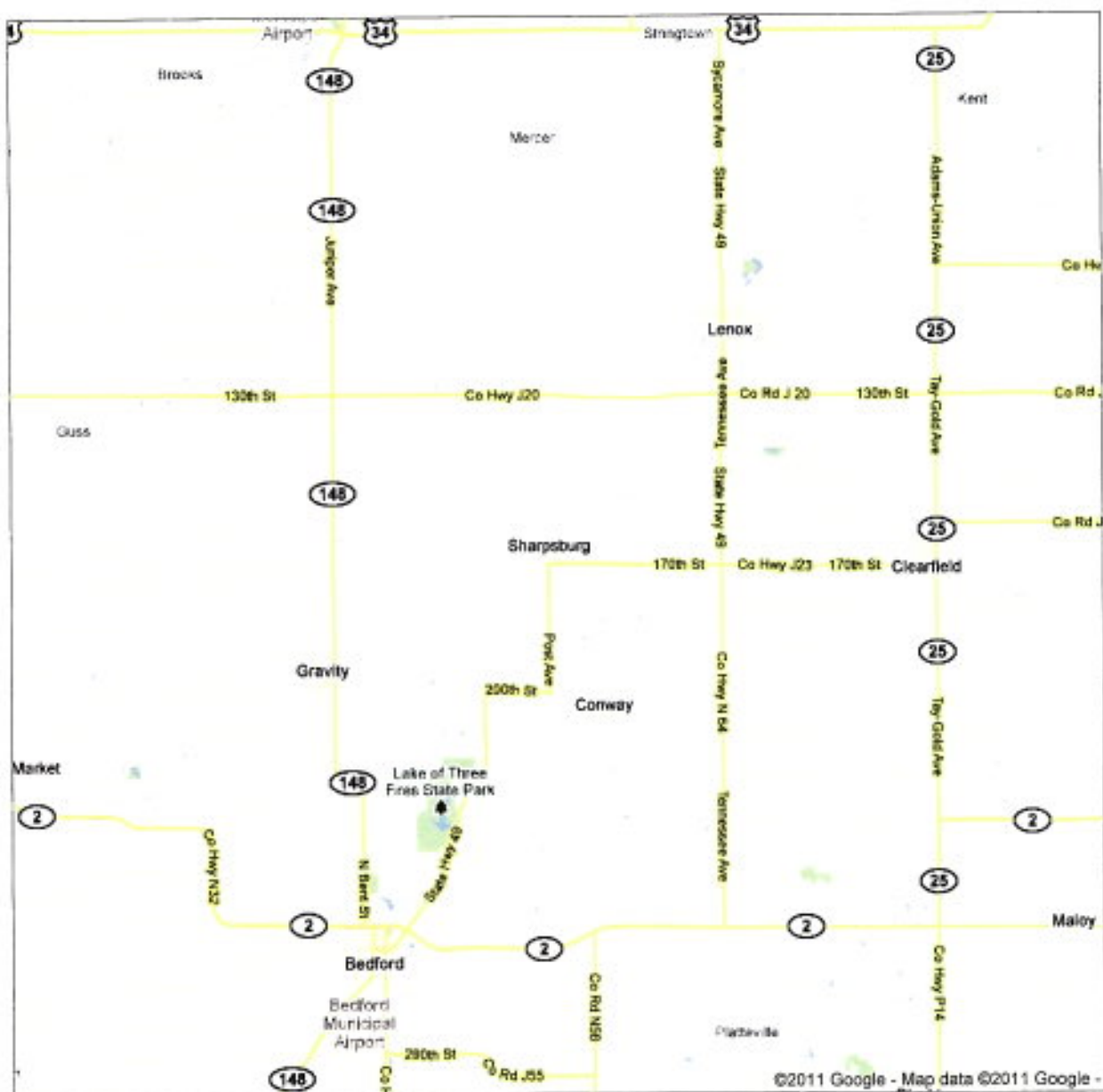
A. Office

Name: SHARPSBURG State: IA Zip Code: 50862
Area: WESTERN District: HAWKEYE PFC
Congressional District: IA-05 County: Taylor
EAS Grade: 53 Finance Number: 188208
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 02/17/2011
Fax No: (319) 399-5502



50116-7503



Eviction Notice

A. Office

Name: SHARPSBURG State: IA Zip Code: 50862
Area: WESTERN District: HAWKEYE PFC
Congressional District: IA-05 County: Taylor
EAS Grade: 53 Finance Number: 188208
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/13/2011
Fax No: (319) 399-5502



Building Inspection Report

A. Office

Name: SHARPSBURG State: IA Zip Code: 50862
Area: WESTERN District: HAWKEYE PFC
Congressional District: IA-05 County: Taylor
EAS Grade: 53 Finance Number: 188208
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

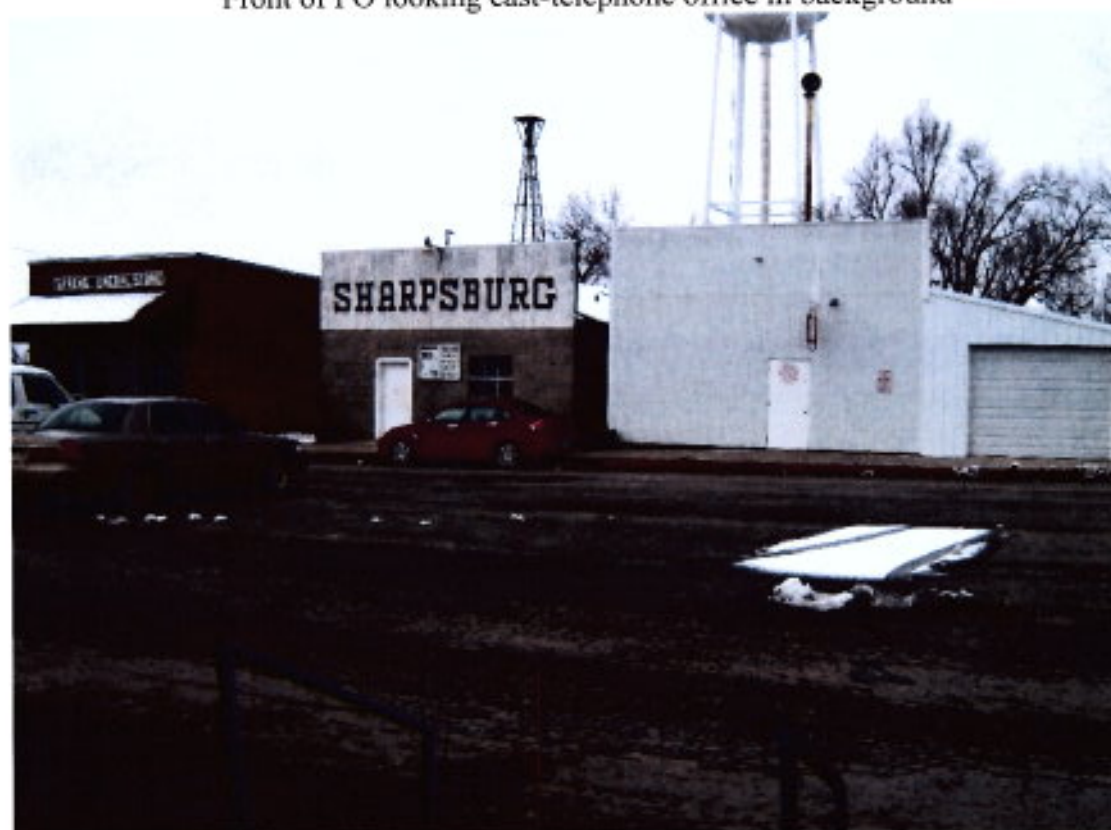
• There was no building inspection report nor photos for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/13/2011
Fax No: (319) 399-5502



Front of PO looking east-telephone office in background



Front of PO looking west-General Store, City Hall/Community Center & Fire Station

PS Form 150, Postmaster Workload Information

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Post Office, State & Zip Code SHARPSBURG, IA 50862		Postmaster's Signature B76080	Date 03/11/2011
District Office, State & Zip Code HAWKEYE PFC, IOWA 52406		District Manager's Signature KT9VD4	Date 03/11/2011
(Check Box) <input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		53
2.	Finance Number	(1-6)	188208
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	22
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	47
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete "Seasonal Workload" section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	Y
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	Y
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	22	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	47	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, Carrier Route Report, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
 - A contract station is a detached finance unit manned by non-postal employees.
 - A rural station is a post office box delivery unit serviced by a rural carrier.
 - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a bulking, facing and canceling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

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Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: SHARPSBURG
Office Zip+4: 50862-9900 District: HAWKEYE PFC

Activity WSCs

General Delivery Families Served (Item 3, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150)	<u>22</u>	X 1.0	=	<u>22</u>
Possible City Deliveries (Item 5, PS Form 150)	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150)	<u>47</u>	X 0.7	=	<u>33</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs				<u>55</u>

Revenue WSCs

First	25 revenue units: 1.00	X <u>13</u> units	=	<u>13.00</u>
Next	275 revenue units: 0.50	X <u>0</u> units	=	<u>0.00</u>
Next	700 revenue units: 0.25	X <u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units: 0.10	X <u>0</u> units	=	<u>0.00</u>
	Balance of revenue units: 0.01	X <u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:				<u>13.00</u>

Activity WSCs 55 + Revenue WSCs = 13.00 Base WSCs 68.00 = EAS Grade CPrevious evaluation: EAS grade 53Effective date of change in service hours: _____ (if appropriate)
(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

KAREN LENANE

KAREN.S.LENANE@USPS.GOV

Printed Name

Signature

HAWKEYE PFC District Review Coordinator

03/09/2011

Title

Date

Window Transaction Survey

PO Name: SHARPSBURG		Window Transaction Survey		Completed By: B76060
Survey Period: 02/26/2011		ZIP+4: 50862 - 9900		
		through 03/11/2011		

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.787)
Sat - 02/26	1	0	1	0	0	0	0	15
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	2	2	1	0	0	2	0	12
Tue - 03/01	2	0	1	0	0	0	0	10
Wed - 03/02	1	1	1	0	0	1	0	12
Thu - 03/03	5	1	1	0	0	1	0	13
Fri - 03/04	1	0	1	0	1	0	0	12
Sat - 03/05	1	2	1	0	0	0	0	12
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	4	0	1	0	0	0	0	9
Tue - 03/08	0	0	1	0	0	0	0	10
Wed - 03/09	2	3	1	0	0	0	0	12
Thu - 03/10	3	0	1	0	0	0	0	9
Fri - 03/11	2	2	1	0	0	0	0	12
TOTALS	24	11	12	0	1	4	0	138
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	1.7	1.1	2.1	0.0	0.3	0.7	0.0	14.9
Average Number Daily Transactions:								
				17.3	Average Daily Retail Workload in Minutes:			
					20.8			

Survey of Incoming MailSurvey of Incoming Mail
(Record in Pieces)Post Office Name and Zip+4 SHARPSBURG 50862 - 9900Dates Recorded 02/26/2011 through 03/11/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	96	32	12	39	10	3	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	106	63	39	35	5	4	0	0
Tue - 03/01	65	82	36	34	1	0	0	0
Wed - 03/02	155	54	36	33	3	7	0	0
Thu - 03/03	107	48	21	20	2	4	0	0
Fri - 03/04	111	89	21	50	2	4	0	0
Sat - 03/05	101	56	30	70	2	4	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	107	86	14	20	1	4	0	0
Tue - 03/08	107	64	36	37	3	3	0	0
Wed - 03/09	95	44	48	8	0	2	0	0
Thu - 03/10	88	88	36	2	3	1	0	0
Fri - 03/11	160	53	20	24	12	4	0	0
TOTALS	1,298	759	349	372	44	40	0	0
Daily Average	108.2	63.3	29.1	31.0	3.7	3.3	0.0	0.0

Signature of Person Making Count: B76060Printed Name: B76060Date: 03/15/11**Conversion Rate**

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail

Docket: 1381356 - 50862

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Survey of Dispatched Mail
(Record in Pieces)Post Office Name and Zip+4 SHARPSBURG 50862 - 9900Dates Recorded 02/26/2011 through 03/11/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	10	0	2	0	0	0	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	19	0	1	0	2	0	0	0
Tue - 03/01	15	0	1	0	0	0	0	0
Wed - 03/02	8	0	1	0	2	0	0	0
Thu - 03/03	33	0	2	0	1	0	0	0
Fri - 03/04	14	0	2	0	0	0	0	0
Sat - 03/05	5	0	1	0	0	1	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	13	0	2	0	0	0	0	0
Tue - 03/08	21	0	1	0	1	0	0	0
Wed - 03/09	6	0	1	0	2	0	0	0
Thu - 03/10	15	0	1	0	0	0	0	0
Fri - 03/11	12	0	1	0	3	0	0	0
TOTALS	171	0	16	0	11	1	0	0
Daily Average	14.3	0.0	1.3	0.0	0.9	0.1	0.0	0.0

Signature of Person Making Count: B76060Printed Name: B76060Date: 03/15/11

03/10/2011

OIC/POSTMASTER

SUBJECT: SHARPSBURG Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the SHARPSBURG Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the SHARPSBURG Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to KAREN LENANE by 03/24/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>22</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>47</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>69</u>

If you have any comments on alternate means of providing services to the SHARPSBURG customers, please provide them below:

BUSINESSES: Spring General Store, Gene's Garage, Bond's Auto Shop, Mainz Haus(paintings & wood carvings), Pro Cut Lawn Mowing Service, Premier Jewelry Consultant. Government: Sharpsburg City Council, Sharpsburg Volunteer Fire Dept. Religious: Methodist Church, Ministerial Association, Presbyterian Church Organization: Sharpsburg Community Club, Freedom Quilters Group Permit Holders 0 Postage Meters 0

KAREN LENANE
Post Office Review Coordinator

Comments:

I would like to add that service is what the Post Office is all about, for everyone not just a few. I have a few elderly that cannot drive, have problems with their eye sight. People like the security of having a rented box. I have a customer gone on the road with his work and enjoys peace of mind knowing that his mail is also secure until he returns home. I have a corp insurance agent who appreciates being able to pick up his mail early in the morning to receive reports and forms he needs that day for his job. Service is what we provide.

cc: Official Record

03/07/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the SHARPSBURG Post Office, 50862 - 9900, located in Taylor County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record



03/09/2011

*Taylor County Sheriff
PO Box 213
Bedford, LA 50833*

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the SHARPSBURG Post Office, 50862 - 9900, located in Taylor County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC

Enclosure: Return Envelope

Nbr records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record

Post Office Survey Sheet

Post Office Survey Sheet

Post Office Name	<u>SHARPSBURG</u>	ZIP+4	<u>50862-9900</u>
Congressional District	<u>1A-05</u>	Date	<u>03/16/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.
N/A Management initiated study
2. Is the facility accessible to persons with disabilities? ☐ Yes ☒ No
3. Lease terms? 30-day cancellation clause? Lease expires 3/31/2015. Yes there is a 30 day cancellation clause.
4. Are suitable alternate quarters available for an independent Post Office? If so, where?
N/A Management initiated study
5. List potential CPO sites.
N/A Management initiated study
6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No
If yes, please identify them by name and address.
N/A
7. Which career and noncareer employees will be affected and what accommodations will be made for them?
Employee to be reassigned or terminated.
8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?
Star route driver arrives with mail around 6:40am. Star route driver dispatches mail around 4:50pm.

How Post Office boxes are installed?	<u>90</u>
How Post Office boxes are used?	<u>22</u>
What are the window service hours?	<u>07:00 - 11:30 M-F</u>
	<u>09:00 - 10:30 S</u>
What are the lobby hours?	<u>07:00-11:30 M-F</u>
	<u>09:00-10:30 S</u>
9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.
None

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)?	
	None	
11.	List potential CBU/parcel lockers sites and distances from present Post Office site.	
	N/A Management initiated study	
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated?	
	Yes. Rural delivery would be beneficial.	
13.	Rural delivery/HCR delivery.	
a.	What is current evaluation?	H46
b.	Will this change result in the route being overburned?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, what accommodations will be made to adjust the route?	
c.	How many boxes and miles will be added to the route?	22, box 2 Miles
d.	What would be the additional annual expense if the route is increased?	3576
e.	What is the one-time cost of CBU/parcel locker installation (if appropriate)?	0
f.	At what time of the day does the carrier begin delivery to the community?	11:00
	Will this delivery time be affected if the office is discontinued? (Y or N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, how?	0
14.	Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input checked="" type="checkbox"/> More <input type="checkbox"/> Same <input type="checkbox"/> Less	
	Current no fee box holders will have an increase in box rent if PO Box service is continued in another facility.	

Community Survey Sheet

Docket: 1381356 - 50862

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Community Survey Sheet

Post Office Name	<u>SHARPSBURG</u>	ZIP+4	<u>50862-9900</u>
Congressional District	<u>IA-05</u>	Date	<u>03/16/2011</u>

1. Incorporated? ☐ Yes ☒ No
- Local government provided by: Mayor and City Council
- Police protection provided by: Taylor County Sheriff Dept
- Fire protection provided by: Sharpsburg Volunteer Fire Dept
- School location: Lenox Community School
2. What population growth is expected? (Please document your source)
Minimal - Facilities Planning Website
3. What residential, commercial, or business growth is expected? (Please document your source)
Minimal - Facilities Planning Website
- History. (Are there any special historical events related to the community?)
4. Are there any special community events to consider?
Is the Post Office facility a state or national historic landmark (see ASM 515.23)?
Check with the field real estate office when verification is needed.)
Church and Community Club have special events throughout the year.
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?
Retirees, commuters, self employed & farmers make up the community.
6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center, Do employees of the office offer assistance to senior citizens and handicapped)?
What provisions can be made for these services if the Post Office is discontinued?
Public bulletin board - residents may continue to meet informally, socialize, and share information at the other businesses, churches, and residences in town.

Highway Contract Route Cost Analysis Form

Docket: 1381356 - 50862

Item Nbr: 17

Page Nbr: 1

Highway Contract Route Estimated Cost for Alternative Service

Office Name: SHARPSBURG

Office Zip+4: 50862 -9900

District: HAWKEYE PFC

- | | | | | |
|--|---|-------------|------------------------|-------------|
| 1. | Enter the number of additional boxes to be added to the route | <u>0</u> | x 3.64 hours per year | <u>0.00</u> |
| 2. | Enter the number of additional miles to be added to the route | <u>0.00</u> | x 10.40 hours per year | <u>0.00</u> |
| Total time added to the route | | | | <u>0.00</u> |
| 3. | Enter the HCR hourly rate
(Contact Area Manager, Purchasing/Contracting Officer) | | | <u>0.00</u> |
| Total additional compensation (HCR hourly rate x total time added to the route) | | | | <u>0.00</u> |

Rural Route Cost Analysis Form

Docket: 1381356 - 50862

Item Nbr: 17

Page Nbr: 2

Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: SHARPSBURG

Office Zip+4: 50862 -9900

District: HAWKEYE PFC

1. Enter the number of additional boxes to be added to the rural route

22

2. Enter the number of additional miles to be added to the route
Enter the volume factor

2.00

2.42

Total (additional boxes x volume factor) 53.24

3. Enter the number of additional boxes to be added to the rural route

22

Centralized boxes

0.00

x 1.00 Min

0.00

Regular L route boxes

0.00

x 1.82 Min

0.00

Regular Non-L route boxes

22.00

x 2.00 Min

44.00

Total additional box allowance 44.00

4. Enter the number of additional daily miles to be added to the rural route

2.00

x 12 Mileage
Standard

24.00

**Total additional minutes per week
(miles carried to two decimal places)** 121.24

5. Total additional annual minutes (additional minutes per week year)

121.24

x 52 Weeks

6,304.48

6. Total additional annual hours (additional annual minutes/ 60 minutes per hour)

6,304.48

/ 60 Minutes

105.07

7. Enter the rural cost per hour (see national payroll summary report – rural carrier, consolidated)

34.03

Total Annual Cost (additional annual hours x rural cost per hour) 3,575.69

8. Enter lock pouch allowance (if applicable)

0.00

Total annual cost for alternate service (annual cost minus lock pouch allowance) 3,575.69

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 03/11/2011																																								
2. Post Office Name SHARPSBURG		3. State and ZIP + 4 Code IA, 50862-9500																																										
4. District, Customer Service HAWKEYE PFC	5. Area, Customer Service WESTERN	6. County Taylor	7. Congressional District IA-05																																									
8. Reason for Proposal to Discontinue Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																																								
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p style="text-align: center;">11. Staffing</p> <p>a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: was promoted Occupied 03/20/1993</p> <p>b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career</p> <p>c. Current PM POSITION Level (150)EAS-53 Downgraded from EAS-63</p> <p>d. No. of Clerks- 0 No. of Career- 0 No. of Non-Career- 0</p> <p>e. No. of Others- 0 No. of Career- 0 No. of Non-Career- 0</p> </div> <div style="width: 48%;"> <p style="text-align: center;">12. Hours of Service</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>a. Time M-F 07:00 - 11:30</td> <td>Sat 09:00 - 10:30</td> <td>Total Window Hours Per Week</td> </tr> <tr> <td>a. Lobby Time M-F 07:00-11:30</td> <td>Sat 09:00-10:30</td> <td>24.00</td> </tr> </table> </div> </div>					a. Time M-F 07:00 - 11:30	Sat 09:00 - 10:30	Total Window Hours Per Week	a. Lobby Time M-F 07:00-11:30	Sat 09:00-10:30	24.00																																		
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<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p style="text-align: center;">13. Number of Customers Served</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>a. General Delivery</td><td>0</td></tr> <tr><td>b. P.O. Box</td><td>22</td></tr> <tr><td>c. City Delivery</td><td>0</td></tr> <tr><td>d. Rural Delivery</td><td>0</td></tr> <tr><td>e. Highway Contract Route Box</td><td>0</td></tr> <tr><td>f. Total</td><td>22</td></tr> <tr><td>g. No. Receiving Duplicate Service</td><td>0</td></tr> <tr><td>h. Average No. Daily Transactions</td><td>17.30</td></tr> </table> </div> <div style="width: 48%;"> <p style="text-align: center;">14. Daily Volume (Pieces)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> <tr><td>a. First-Class</td><td>171</td><td>14</td></tr> <tr><td>b. Newspaper</td><td>60</td><td>1</td></tr> <tr><td>c. Parcel</td><td>7</td><td>1</td></tr> <tr><td>d. Other</td><td>0</td><td>0</td></tr> <tr><td>e. Total</td><td>238</td><td>16</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </table> </div> </div>					a. General Delivery	0	b. P.O. Box	22	c. City Delivery	0	d. Rural Delivery	0	e. Highway Contract Route Box	0	f. Total	22	g. No. Receiving Duplicate Service	0	h. Average No. Daily Transactions	17.30	Types of Mail	Received	Dispatched	a. First-Class	171	14	b. Newspaper	60	1	c. Parcel	7	1	d. Other	0	0	e. Total	238	16	f. No. of Postage Meters		0	g. No. of Permits		0
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Finances a. FY 2008 2009 2010		Receipts \$ 5,610 \$ 5,792 \$ 5,145	b. EAS Step 1 (PM Basic Salary (no Cola)) \$ 15350	c. PM Fringe Benefits (33.5% of b.) \$5,142																																								
15a. Quarters																																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Explain Date) 03/10/2010 Annual Lease \$ 2400																																												
30-day cancellation clause? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)																																												
Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																												
15b. Explain: None																																												
17. Schools, Churches and Organization in Service Area: No: 7 Sharpsburg City Council Sharpsburg Volunteer Fire Dept Methodist Church Ministerial Association Presbyterian Church Sharpsburg Community Club Freedom Quilters Group		19. Administrative/Emanating Office (Proposed): Name <u>LENOX PO</u> EAS Level <u>16</u> Miles Away <u>7.0</u> Window Service Hours: <u>M-F 08:00-16:30</u> SAT <u>closed</u> Lobby Hours: <u>M-F 24 hours</u> SAT <u>24 hours</u> PO Boxes Available: <u>45</u>																																										
18. Businesses in Service Area: No: 6 Spring General Store Gene's Garage Bond's Auto Shop Mainz Haus (paintings & wood carvings) Pro Cut Lawn Mowing Service Premier Jewelry Consultant.		20. Nearest Post Office (if different from above): Name <u>GRAVITY PO</u> EAS Level <u>11</u> Miles Away <u>6.0</u> Window Service Hours: <u>M-F 07:45-16:15</u> SAT <u>08:15-09:45</u> Lobby Hours: <u>M-F 07:30-16:30</u> SAT <u>08:00-10:00</u> PO Boxes Available: <u>97</u>																																										
21. Prepared by																																												
Printed Name and Title LISA CARVER		Signature LISA CARVER		Telephone No. AC () (319) 399-2902																																								
PO Discontinuance Coordinator Name KAREN LENANE		Telephone No. AC () (319) 399-2902		Location CEDAR RAPIDS, IOWA																																								

1381356-50862



A. Office

Name: SHARPSBURG State: IA Zip Code: 50862
Area: WESTERN District: HAWKEYE PFC
Congressional District: IA-05 County: TAYLOR
EAS Grade: 53 Finance Number: 188208
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 08/11/2011
Fax No: (319) 399-5502



03/22/11

OIC/POSTMASTER

SUBJECT: SHARPSBURG Post Office

Enclosed are questionnaires addressed to customers of the SHARPSBURG Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 04/07/11 for further review.

Karen Lenane
Post Office Review Coordinator
Enclosures



03/23/2011

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the SHARPSBURG Post Office was promoted on 03/20/1993. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 17.30 daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at SHARPSBURG may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the LENOX PO.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the LENOX PO, located 7.0 miles away. Hours of service at this office are 08:00-16:30, Monday through Friday, and closed on Saturday. Post Office box service is available at this location at increased fees.

In addition retail services are also available at the GRAVITY PO, located 6.0 miles away. Hours of service at this office are 07:45-16:15, Monday through Friday, and 08:15-09:45 on Saturday.

I invite you to think about a possible change to Rural Route Service. Please return the enclosed questionnaire by 04/27/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Sharpsburg City Hall/Community Building on 04/27/2011 from 6:30 to 7:30 to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Karen Lenane at (319) 399-2902.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

JEAN SUSNJAR
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|-----------------------------|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____



-2-

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☐

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐Name: _____
(please print your name)

Address: _____

Telephone number: _____ Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package **MUST** have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|-----------------------------|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☐

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐

Name: _____
(please print your name)

Address: _____

Telephone number: _____ Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package **MUST** have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.

MEMO TO THE RECORD

April 25, 2011

Re: Meter/permit use

A customer questionnaire response stated they had used the post office to enter permit mailings. The Sharpsburg postmaster stated that there are no meters or permits in Sharpsburg.



Lisa K Carver
Post Office Review Investigator

Memo to the Record

May 5, 2011

Re: Distance of administrative & nearest office revised

After an inquiry from a customer concerning the customer letter about the community meeting the nearest office is Gravity and distance from Sharpsburg is 8.5 miles. The administrative office is Lenox and it is 10 miles from Sharpsburg.

Lisa Carver
Post Office Review Investigator

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

g. Obtaining special services, including
Certified mail, Registered mail, Insured mail,
Delivery Confirmation, or Signature
Confirmation

☐
☐
☐ *Varied*

h. Sending Express Mail

☐
☐
☐ *- Varied*

i. Buying stamp-collecting
material

☐
☐
☐ *- Varied*

Other postal services:

a. Entering permit mailings

Yes ☐

No ☐

b. Resetting/using postage meter

Yes ☐

No ☐

Nonpostal Services

a. Picking up government
forms (such as tax forms)

Yes ☒

No ☐

b. Using for school bus stop

Yes ☐

No ☐

c. Assisting senior citizens,
persons with disabilities, etc.

Yes ☐

No ☐

If yes, please explain: _____

d. Using public bulletin board

Yes ☐

No ☒

e. Other

Yes ☐

No ☐

If yes, please explain: _____

Varied
- Varied
- Varied
Not Monthly - but
More + Less *Never*



2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☐

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____

Personal needs ☐ _____

Banking ☐ _____

Employment ☐ _____

Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: _____
(please print your name)

Address: _____

Telephone number: _____ Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



UNITED STATES
POSTAL SERVICE

MEMO TO THE RECORD

May 5, 2011

I was not able to respond to the questionnaire because it was returned without a name or return address.

A handwritten signature in cursive script that reads "Lisa K. Carver".

Lisa K Carver
Post Office Review Investigator

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒No ☐If yes, which offices: Lenox

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Creston IA + Maryville MO

Personal needs

☒ same

Banking

☒ Lenox IA + Creston

Employment

☒ Lenox IA

Social needs

☒ Lenox IA + Creston

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐Name: Sandra Hatfield
(please print your name)Address: 11680 Rockwood Ave Sharpsburg IATelephone number: 6413442659 Date: 4/8/11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

SANDRA HATFIELD
1680 ROCKWOOD AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while travelling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Bedford or Creston Iowa

Personal needs

☒ " "

Banking

☒ " "

Employment

☒ " "

Social needs

☐ _____

5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: Sharon Weaver
(please print your name)

Address: 1614 Rockwood Ave. Sharpsburg 50862

Telephone number: 641-333-2317 Date: 3/30/11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

SHARON WEAVER
1614 ROCKWOOD AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: Lenox PO

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Lenox, Creston, Clarinda

Personal needs

☒ Lenox, Creston

Banking

☒ Lenox

Employment

☒ Lenox

Social needs

☒ Lenox, Creston, Maryville, Clarinda

5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: Jennifer Miller
(please print your name)

Address: 1422 Maryland Ave, Sharpsburg IA 50862

Telephone number: 712-370-5397 Date: 3-30-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

JENNIFER MILLER
1422 MARYLAND AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices:

Leno

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain:

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name:

Russell Gordon
(please print your name)

Address:

1632 Post Av.

Telephone number:

641-349-8498

Date:

3-28-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

RUSSELL GORDON

1632 POST AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: Creston, Lenox, Mt. Ayr,
Bedford

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒

Lenox
Creston, Mt. Ayr, Bedford, Missouri

Personal needs

☒

" " Same " " " "

Banking

☒

Creston, Ames.

Employment

☒

Mt Ayr, Creston, Corning, Lenox

Social needs

☒

Creston, Corning, Mt. Ayr, Lenox, Clarinda.

5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: Al + Clary
(please print your name)

Address: 412 Front St. Sharpsburg Ia.

Telephone number: 641-344-7273 Date: 3-28-11



05/05/2011

ALAN CLAYTON
412 FRONT STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☒No Opinion ☐Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____Personal needs ☒ _____Banking ☒ _____Employment ☒ _____Social needs ☒ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐

Name: Ira Long
(please print your name)

Address: 411 Main

Telephone number: 641-349-8543 Date: 3-30-2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

IRA LONG

411 MAIN
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____Personal needs ☒ _____Banking ☒ _____Employment ☐ _____Social needs ☒ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

Name: PAUL E. MARPLE
(please print your name)

Address: 311 MAIN ST. SHARPSBURG, IA 50862

Telephone number: 712-542-7488 Date: 3-29-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

PAUL MARPLE
311 MAIN STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒No ☐If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☐No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐

Name:

Brad & Martha Riley
(please print your name)

Address:

1446 Maple Ave

Telephone number:

641-349-8455

Date:

3/26/11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

BRAD RILEY
1440 NAPLES AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenex Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: Lenox Creston

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☒

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain:

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☒

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: Ted Gordon
(please print your name)

Address: 113 county Rd 152 sharpburg Pa 50862

Telephone number: 641-344-3442 Date: 3-28-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

TED GORDON

113 COUNTY ROAD N52
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☒ LenoxEmployment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐Name: _____
(please print your name)Address: 2289 160stTelephone number: _____ Date: 3-28-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

BELDING'S
2289 160TH STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____Personal needs ☒ _____Banking ☒ _____Employment ☐ _____Social needs ☒ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐Name: Steve Basler
(please print your name)Address: 1452 Oregon Ave Sharpsburg IA 50862Telephone number: _____ Date: 3-27-2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

STEVE BASLER
1452 OREGON AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|-----------------------------|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒No ☐If yes, which offices: Lenox

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☒Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☒Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ CrestonPersonal needs ☒ CrestonBanking ☒ CorningEmployment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐Name: Duane Beck
(please print your name)Address: 2475-148th Sharpsburg IowaTelephone number: 641-349-8421 Date: 9-28-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

DUANE BECK

2475 140TH STREET
SHARPSBURG, IA 50962

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____



2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ Creston, Villisca, Corning Lenox

Personal needs ☒ _____

Banking ☒ Lenox, Villisca

Employment ☒ Villisca

Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name: Cindy Paul
(please print your name)

Address: 2629 150th St Sharpsburg

Telephone number: 691-349-8406 Date: 3-26-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

CINDY PAUL
2629 150TH STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in black ink that reads "Jean Susnjar". The signature is fluid and cursive, with the first name "Jean" and last name "Susnjar" clearly legible.

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices:

Leop
Out of the way

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name:

CAROL SMITH

(please print your name)

Address:

100 N LAKE ST. P.O. Box 94

Telephone number:

641-349-8454

Date: *8-28-11*

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

CAROL SMITH
100 N LAKE STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

d. Using public bulletin board Yes ☒ No ☐

e. Other Yes ☐ No ☐

If yes, please explain: for announcing community
gatherings (Classmate coming to town +
80th birthday party - my parent)

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: Lenox, And Gravity

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ Creston

Personal needs ☒ Lenox

Banking ☒ Lenox

Employment ☒ Lenox & self employed on farm

Social needs ☐ _____

5. Do you currently use local businesses in the community? only P.O. and General Store available

Yes ☐

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name: Trudy Weaver
(please print your name)

Address: 1658 Linwood Ave Sharpsburg IA 50862

Telephone number: (712) 537-2542 Date: 3-26-2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

TRUDY WEAVER

1658 LINWOOD AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Offices that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|-----------------------------|
| a. Picking up government
forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____



2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☒

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____

Personal needs ☒ _____

Banking ☐ _____

Employment ☐ _____

Social needs ☒ _____

5. Do you currently use local businesses in the community? *Yes*

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

No ☐

Name: JANE N. ANDERSON

(please print your name)

Address: 508 FRIN E

Telephone number: SHARP BURG 508 62

Date: 3-28-2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

JUNE ANDERSON
508 FRONT STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: Post all official and legal postings for city requirements

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☒

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: not able to access another services

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____

Personal needs ☒ _____

Banking ☒ _____

Employment ☐ _____

Social needs ☒ _____

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

Name: city of Sharpsburg
(please print your name)

Address: P.O. Box 91 Sharpsburg IA 50862

Telephone number: 712-621-1518 Date: 3-28-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

CITY OF SHARPSBURG
PO BOX 91
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|---|--|
| a. Entering permit mailings | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: TAKING THEM TO Church

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☒

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain:

I like getting my mail in front of my house

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

Some items we don't have so drive to get

Personal needs ☐

Banking

Drive 10 miles to do banking

Employment ☐

Social needs ☐

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name:

Kenneth Brand
(please print your name)

Address:

110 E LAKE ST - Sharpsburg, Iowa 50862

Telephone number:

6413498514

Date:

3-28-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

KENNETH BRAND
110 E LAKE STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|--|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒No ☐If yes, which offices: Lenox, Clearfield, Creston

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Lenox, Creston

Personal needs

☐ it

Banking

☐ it

Employment

☐ retired

Social needs

☐ Lenox, Sharpsburg

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐Name: Paul Chandler
(please print your name)Address: 1761 Rockwood AveTelephone number: 641-349-8477 Date: 3-27-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

PAUL CHANDLER
1761 ROCKWOOD AVE
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> sometimes
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> sometimes
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> sometimes
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒Please explain: I am old and it would be hard for me.

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒Please explain: I am old and it would be hard for me.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☒ Doctor - Lenox IaBanking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐Name: Joe C. Brammer
(please print your name)Address: P.O. Box 107 Sharpsburg Ia 50862Telephone number: 641-344-2318 Date: 4-27-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

JOE C BRAMMER
PO BOX 107
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input checked="" type="checkbox"/> <i>and</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices:

Le Roy

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

We can get our mail now at 8:30. When we had rural delivery, we didn't get it till 12:00.

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

See above

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



It varies

Personal needs



It varies

Banking



Le Roy

Employment



retired

Social needs



Sharpsburg

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name:

Richard & Linda Nelson

(please print your name)

Address:

2443 175th St. - Sharpsburg, IA

Telephone number:

641-349-8556

Date:

4-26-2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

We live 1 (one) mile from Sharpsburg where we now pick up our mail, get stamps etc.

If you close our post office, we would have to drive 11 miles to Lenoir or 11 miles to Bedford or approximately 8 miles to Gravity to mail packages and do our post office business in general.

We are both retired and with the price of gas now which seems to keep going up, we won't be able to drive for these services. My husband and I are lucky that we were able to retire early, but I would say we are not the "norm" in rural Iowa. What are the folks in their 70's, 80's, or 90's supposed to do? Many don't have family close to help them! Are we going to all be forced to do our business on line and therefore totally eliminating the postal service? I would say shutting down the rural post offices would be like cutting off your nose to spite your face! The state of Iowa or all of the states do not revolve around cities! There are many, many people in the rural areas.

th I depend on the postal service!

Please, please don't shut down the Sharpsburg
post office!

Linda Nelson

2443 175th St.

Sharpsburg, ID 83862



05/05/2011

RICHARD & LINDA NELSON

2443 175TH STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



05/05/2011

RICHARD & LINDA NELSON

2443 175TH STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



05/05/2011

RICHARD & LINDA NELSON
2443 175TH STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Sometimes X
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Sometimes X
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒

Please explain: I am elderly + it would not be convenient
Convenient. I have arthritis and locks are hard
to manage.

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒

Please explain: I am elderly + it would not be convenient.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☒ Doctor - Corning Ia - Dentist - Lenox IaBanking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

Name: Phyllis A. Breach
(Please print your name)

Address: 109 S Randolph P.O. Box 77 Sharpsburg Ia.

Telephone number: 641-344-2012 Date: 4-27-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

④ There are plans being made to build a lake about 4 miles north and our town is in a good location for that and it should also be good for the post office

⑤ It is 11 miles to P.O. in Denver
It is 9 miles to P.O. in Gravity
It is 9 miles to P.O. in Clearfield
It is 12 miles to P.O. in Bedford

⑥ Phyllis K. Breach
109 S. Randolph St P.O. Box 77
Sharpsburg, Ia. 50862

⑦ How does a person work 10 hours days, 6 days a week mail a larger package, that will not fit in their mail box?

⑧ What are they saving by closing this post office?

⑨ When a town loses their post office the other businesses are soon lost also.



05/05/2011

PHYLLIS A BREACH
PO BOX 77
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: I'M A CROP INSURANCE FIELD SUPERVISOR.
I CAN GET MY CLAIMS EARLY AM AT THE PO BOX.
IT WOULD BE NEAR NOON OTHERWISE.

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: I NEED MY CLAIMS EARLY TO MAP & GET
TO MY ADJUSTERS. IF I CAN'T GET MY CLAIMS
TILL NOON MY ADJUSTERS PROBABLY WON'T GET
STARTED TILL THE NEXT DAY.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ LENOX

Personal needs

☒ LENOX + CRESTON

Banking

☒ LENOX

Employment

☐ I WORK FROM HOME JUST 2 1/4 MILES FROM THE
PO BOX

Social needs

☐ _____

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

Name: W. FRED SCOTT
(please print your name)

Address: 2774 170TH ST LENOX, IA

Telephone number: 515-250-1513 Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

W FRED SCOTT
2774 170TH STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services - such as post office box service from either Lenox or Gravity to provide access to your mail earlier and throughout the day.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: taking mother up to get stamps or money orders. to mail something.

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☒

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Creston, Iowa

Personal needs

☒ Creston, Iowa

Banking

☒ Lenox & Creston, Iowa

Employment

☐

Social needs

☒ Cravity, Lenox, & Creston, Iowa

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name: Emma Mc Cloud
 (please print your name)

Address: 108 County Rd N-52, Sharpsburg, Iowa 50862

Telephone number: 641-349-8404 Date: 3/31/11

Please add any additional comments on a separate piece of paper and attach it to this form.
 Thank you for taking the time to complete this questionnaire.



05/05/2011

EMMA MCCLOUD

108 COUNTY RD N52
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998



Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while travelling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: I work in Bedford but for the working people, hours of P.O. are not compatible. Working people must use vacation time to do anything at P.O. because of open hours!

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☒

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☒

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____

Personal needs ☒ _____

Banking ☒ _____

Employment ☒ _____

Social needs ☒ _____

5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: Sharon Dalton
(please print your name)

Address: 2155-160th St, Sharpsburg, IA

Telephone number: 641-349-8540 Date: 3-31-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

See #2 above! This is a problem!



05/05/2011

SHARON DALTON
2155 160TH STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: _____

2. Do you pass another Post Office during business hours while travelling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices:

Not driving any more out of my way just to get mail. Sharpsburg is right on my way!

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain:

LDL we are the only house on our road we get NO Carrier Service

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

I'm already getting the shaft from you guys. So if you close Sharpsburg Post Office I get NO Mail

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ *Shop Wal mart after work 12 midnight*

Personal needs

☐

Banking

☐

Employment

☒ *Creston - work 2nd shift*

Social needs

☒ *Creston*

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

Name:

Kathy Myers
(please print your name)

Address:

Box 53 2239 175th St Sharpsburg IA

Telephone number:

641-414-4661

Date:

4-11-11



05/05/2011

KATHY MYERS
PO BOX 53
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: Posting information for the Fire
Department's Fundraiser

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☒

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: The mail will not be as safe I have
seen mail blowing around when the door
was not closed

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Atlantic + Creston

Personal needs

☒ Lenox, Bedford, Corning, Atlantic

Banking

☒ Lenox

Employment

☒ Lenox

Social needs

☐

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name:

Rachel Luft
 (please print your name)

Address:

509 Front St Sharpsburg IA 50862

Telephone number

(712) 621-3479

Date:

3/30/2011



05/05/2011

RACHEL LUFT
509 FRONT STREET
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: for sale items - council meeting
wanted items.

-2-

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

You can't buy stamps or mail
pkgs.

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

I don't always get my mail every-
day + my mail could get wet.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Sharpsburg + other stores

Personal needs

☒ Arlington to Doctor

Banking

☒ Seneca there isn't a bank here!

Employment

☐ _____

Social needs

☐ _____

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name:

Elaine Bolinger
(please print your name)

Address:

PO Box 81

Telephone number:

Date: 4-27-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

ELAINE BOLINGER
PO BOX 81
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Don't mail any but would use them when I do

Don't DO

Don't do

yes, any time I have need of them no regular tim

Don't do

Don't DO

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☒

Nonpostal Services

- a. Picking up government forms (such as tax forms) Yes ☐ No ☒
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens, persons with disabilities, etc. Yes ☐ No ☒

If yes, please explain: _____

- d. Using public bulletin board Yes ☒ No ☐
- e. Other Yes ☐ No ☐

If yes, please explain: As Mayor the minutes to town council meetings are posted there as one of the three required places to be viewed

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒

Please explain: Would make it easier for vandals

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒

Please explain: We have had a mailbox and
2x it was hit and damaged even though
it was well back from paving.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Creston

Personal needs

☒ Lenox - Medicine

Banking

☒ Lenox

Employment

☒ Lenox & Clearfield

Social needs

☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

Name: Dennis D. & Carol M. Brown
(please print your name)

Address: 2545-170th St. P.O. Box 54, Sharpsburg, Ia. 50862-0054

Telephone number: 641-349-8570 Date: 3-26-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

DENNIS & CAROL BROWN
PO BOX 54
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments
- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☒

Nonpostal Services

- a. Picking up government forms (such as tax forms) Yes ☒ No ☐
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens, persons with disabilities, etc. Yes ☒ No ☐

If yes, please explain: postmaster carries parcels to vehicle
Hand delivers Mail to disabled hands

- d. Using public bulletin board Yes ☒ No ☐
- e. Other Yes ☒ No ☐

If yes, please explain: we Need Sharpsburg Post Office.
I would rather see No Saturday Mail all over USA.
Gravity too inconvenient - too far.
We Need Sharpsburg box Service.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ No

Personal needs ☐ No

Banking ☐ yes

Employment ☐ retired

Social needs ☐ No

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

No opinion ☒

Name: Janice Blanchard
(please print your name)

Address: PO Box 74 Sharpsburg IA 50862

Telephone number: NA

Date: 3/27/2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

JANICE BLANCHARD
PO BOX 74
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.
- The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.
- You expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. agency.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☒

Nonpostal Services

- a. Picking up government forms (such as tax forms) Yes ☒ No ☐
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens, persons with disabilities, etc. Yes ☐ No ☒

If yes, please explain: 1040 forms each YEAR - TAX FORMS

- d. Using public bulletin board Yes ☒ No ☐
- e. Other Yes ☐ No ☒

If yes, please explain: Advertising Church dinners, fire department breakfasts, etc.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: Lenox - but no early morning hours @ Lenox,
no Saturday hours at Lenox.
Sharpsburg P.O. opens @ 7:00 AM and has Saturday AM hours.

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: I need packages weighed almost weekly. There
is no way to do that through a rural carrier

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: I ask the Postal Worker to give me comparisons
for the various ways to mail packages

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ Sharpsburg, Lenox, Creston, Bedford

Personal needs ☒ Sharpsburg, Lenox, Creston

Banking ☒ Lenox

Employment ☒ Sharpsburg + Lenox (two churches)

Social needs ☒ Sharpsburg, Lenox, Omatia, Das Moines, Creston

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name: Rev. Timothy S. Maxa - Sharpsburg Presbyterian Church + Lenox UP Church
(please print your name)

Address: 405 W. Michigan St. Lenox, IA also 103 East St. (P.O. Box 67) Sharpsburg

Telephone number: 641-333-4208 Date: 03/28/11

Please add any additional comments on a separate piece of paper and attach it to this form.
 Thank you for taking the time to complete this questionnaire.



05/05/2011

SHARPSBURG PRESBYTERIAN CHURCH

PO BOX 67
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Creston, Lenox

Personal needs

☒ Creston, Lenox

Banking

☒ Creston

Employment

☒ Creston

Social needs

☐

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name:

Holly Booth

(please print your name)

Address:

2582 - 170th Sharpsburg

Telephone number:

641-349-8507

Date:

4/27/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

However the hours of operation does not match my availability. The closing would make my life very difficult to obtain any services.

One of the main services I use is Registered/Returned Receipt. How am I to obtain those services?



05/05/2011

HOLLY BOOTH
2582 170TH
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in black ink that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Sometimes
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Sometimes

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|---|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: Helping Those With bad eye sight
To prepare packages.

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: To hang posters for Church and
Community fund raisers and other events in
The Community. Posting for sale items.

2. Do you pass another Post Office during business hours while travelling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: No personal contact and unable to have
questions answered.

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: Again no personal contact and unable to have
questions answered. you would not be at home when
carrier delivers. Their delivery times are different because of weather,
etc.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Creston, Leno, Sharpsburg

Personal needs

☐ _____

Banking

☒ Creston, and by mail

Employment

☒ Sharpsburg

Social needs

☐ _____

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒ If they are able
To remain open.

No ☐

Name: LINDA I. SPRING
 (please print your name)

Address: 106 S. Randolph St, P.O. Box 46, Sharpsburg IA 50862

Telephone number: 641-344-1366 Date: 3-29-11

Please add any additional comments on a separate piece of paper and attach it to this form.
 Thank you for taking the time to complete this questionnaire.



03/23/2011

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the SHARPSBURG Post Office was promoted on 03/20/1993. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 17.30 daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at SHARPSBURG may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the LENOX PO.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the LENOX PO, located 7.0 miles away. Hours of service at this office are 08:00-16:30, Monday through Friday, and closed on Saturday. Post Office box service is available at this location at increased fees.

In addition retail services are also available at the GRAVITY PO, located 6.0 miles away. Hours of service at this office are 07:45-16:15, Monday through Friday, and 08:15-09:45 on Saturday.

I invite you to think about a possible change to Rural Route Service. Please return the enclosed questionnaire by 04/27/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Sharpsburg City Hall/Community Building on 04/27/2011 from 6:30 to 7:30 to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Karen Lenane at (319) 399-2902.

Thank you for your assistance.

Sincerely,

JEAN SUSNJAR
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)

Lenox P.O. is 10 miles from Sharpsburg
They are closed 11:00 - 1:00

GRAVITY P.O. is 9 miles from Sharpsburg
They are closed 11:30 - 12:30



POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

How can working people do this?

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package MUST have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

Has this changed? I thought all pkgs 13.02 or more had to be brought to the p.o. in person.

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

What carrier wants to pay your bills?

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.



05/05/2011

LINDA SPRING
PO BOX 46
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.
- You expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- Courteous and helpful service can be provided by personnel at the Lenox or Gravity Post Office and from the carrier. Special assistance will be provided as needed.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjak".

Jean Susnjak
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: WE DO NOT HAVE HANDICAP RAMP
IT WAS MEASURED FOR BUT NEVER ACTED ON.

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: USED TO POST CHURCH FUNCTIONS AND
OTHER FREE FUNCTIONS FROM TIME TO TIME.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: _____

b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: WITH THE ECONOMY THE WAY IT IS MAIL
WOULD NOT BE SAFE FROM THEFT.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ CRESTON

Personal needs ☒ CRESTON

Banking ☒ BEDFORD

Employment ☒ RETIRED

Social needs ☒ NUMEROUS PLACES, MOSTLY SHARPSBURG

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name: DEAN & FLOSSIE BREACH
(please print your name)

Address: 105 LAKE STREET, P.O. BOX 17

Telephone number: 641-349-8760 Date: 3-31-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



05/05/2011

DEAN & FLOSSIE BREACH

PO BOX 17
SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments.
- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Jean Susnjar".

Jean Susnjar
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the SHARPSBURG Post Office on 03/23/2011. Additionally, during the survey period, questionnaires were available at the SHARPSBURG Post Office to walk-in retail customers.

1. Number of Questionnaires

Total questionnaires distributed	69
Favorable to proposal	1
Unfavorable to proposal	17
Expressing no opinion	17
Total questionnaires received	35

Postal Concerns

The following postal concerns were expressed

1. Concern (Favorable):
No Concern
Response:
2. Concern (No Opinion):
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.
3. Concern (No Opinion):
Customers were concerned about senior citizens
Response:
You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.
4. Concern (No Opinion):
Customers were concerned about senior citizens
Response:
You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
5. Concern (No Opinion):
Customers were concerned about the limited hours of operation at the post office
Response:
You expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

6. Concern (No Opinion):
No Concern
Response:
7. Concern (Unfavorable):
Customer expressed a concern about irregular hours that the rural route serves the community

Response:

You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.

8. Concern (UnFavorable):

Customer expressed a concern about leaving money in the mailbox

Response:

You also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

9. Concern (UnFavorable):

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

Response:

You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

10. Concern (UnFavorable):

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

Response:

You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

11. Concern (UnFavorable):

Customer expressed a concern that the Postal Service should switch to 5 day delivery.

Response:

The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.

Concern (UnFavorable):

12. Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

Response:

You expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

Concern (UnFavorable):

13. Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

Response:

You expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.

14. Concern (UnFavorable):

Customers said they would miss the special attention and assistance provided by the personnel at the

Response:

Courteous and helpful service can be provided by personnel at the Lenox or Gravity Post Office and from the carrier. Special assistance will be provided as needed.

15. Concern (UnFavorable):

Customers said they would miss the special attention and assistance provided by the personnel at the

Response:

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

16. Concern (UnFavorable):

Customers were concerned about later delivery of mail

Response:

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

Concern (UnFavorable):

Customers were concerned about later delivery of mail

Response:

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services - such as post office box service from either Lenox or Gravity to provide access to your mail earlier and throughout the day.

18. **Concern (Unfavorable):**
Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

19. **Concern (Unfavorable):**
Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments.

20. **Concern (Unfavorable):**
Customers were concerned about obtaining services from the carrier

Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

21. **Concern (Unfavorable):**
Customers were concerned about senior citizens

Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

22. **Concern (Unfavorable):**
Customers were concerned about senior citizens

Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

23. **Concern (Unfavorable):**
Customers were concerned about senior citizens

Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

24. **Concern (Unfavorable):**
Customers were concerned about senior citizens

Response:

special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBU's. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

25. **Concern (Unfavorable):**
Customers were concerned about the mailboxes being damaged by snowplows
Response:
You expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments
26. **Concern (Unfavorable):**
No Concern
Response:
27. **Concern (Unfavorable):**
You expressed a concern that they requested and were denied rural delivery service
Response:
You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.
28. **Concern (Unfavorable):**
You were concerned about having to travel to another post office for service
Response:
You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Nonpostal Concerns

The following nonpostal concerns were expressed

1. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
2. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.
3. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
4. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.
5. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose, agency.
6. **Concern (No Opinion):**
Customer expressed a concern about the loss of the community bulletin board at the PostOffice.
Response:
You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
7. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
8. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post

Or you can try contacting your local government agency.

9. **Concern (Unfavorable):**

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

Community Meeting Roster

Postal Service Representative (Names and Titles):
Jean Susnjar Manager Post Office Operations Area 4
Lisa Carver PO Review Investigator

Date: 04/27/2011
Time: 6:30

Total Number of Customers Present: 41 Place: Sharpsburg City Hall/Community Building

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Jean Susnjar	508 Front	50862	641-349-8481
Lisa Johns	PO Box 223	50801	641-344-5439
Cindy Edwards	PO Box 127	50848	712-537-2434
Jamie Blanchard	PO Box 74	50862	641-349-8493
Clark Brew		50846	
Linda Spring	PO Box 46 106 S. Randolph	50862	641-344-1366
Ronabach		50861	
Dean W. Bred	P.O. Box 17	50862-0017	641-349-8460
Paul Chandler	1761 Rockwood Ave	50862	641-349-8477
Herb E. Hickman	506 S. St	50833	712-542-7862
Joe Deemer	506 S. St	50833	712-621-8010
Cindy Paul	2629 150th St	50862	641-349-8406
Daryl Paul	2629 150th St	50862	641-349-8406
Phyllis Breach	PO Box 77 109 S. Randolph St	50862	641-344-2012
Robert Booth Jr.	102 East St.	50862	641-349-8565
Evelyn Booth	102 East St.	50862	641-349-8565
Glenn Breach	P.O. Box 17	50862-0017	641-349-8460
Joe C. Hamm	PO. Box 107	50862	641-344-2318
Becky Lutz	PO Box 134	50862	712-621-3479

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Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

Postal Concerns

1. Concern (UnFavorable):
Customers expressed concern about collection of outgoing mail
Response:
You expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.
2. Concern (UnFavorable):
Customers expressed concern for loss of community identity
Response:
You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg Post Office name and ZIP Code in addresses.
3. Concern (UnFavorable):
Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community
Response:
You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
4. Concern (UnFavorable):
Customer expressed a concern about leaving money in the mailbox
Response:
You expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
5. Concern (UnFavorable):
Customer expressed a concern about package delivery and pickup
Response:
You expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/2 mile off of the line of travel, at a designated place, such as on your porch or under a carport.
6. Concern (UnFavorable):
Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages
Response:
You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
7. Concern (UnFavorable):
Customers asked why their post office was being discontinued while others were retained
Response:
You asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
8. Concern (UnFavorable):
Customers said they would miss the special attention and assistance provided by the personnel at the Sharpsburg Post Office.
Response:
Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.
9. Concern (UnFavorable):
Customers were concerned about obtaining accountable mail and large parcels
Response:

and employees of the carrier must deliver mail and large parcels to the carrier. The carrier is responsible for accountable items and large parcels to the customer's residence. If you are not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Lamont Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

10. **Concern (Unfavorable):**

Customers were concerned about later delivery of mail

Response:

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$6.5 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

11. **Concern (Unfavorable):**

Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

12. **Concern (Unfavorable):**

Customers questioned the economic savings of the proposed discontinuance

Response:

You questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

Concern (Unfavorable):

13. Customers who had received door delivery at a former residence asked why this service was not available to the Sharpsburg customers.

Response:

The growth of suburban areas and the shift of population from one geographic area to another have created new challenges for the Postal Service. To meet these challenges, delivery regulations were changed in 1978 to eliminate door delivery as an option for new residential areas. Current delivery options are roadside or centralized delivery provided by motorized carrier.

14. **Concern (Unfavorable):**

You were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Concern (Unfavorable):

15. Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

Response:

You expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

16. **Concern (Unfavorable):**

Customers were concerned about obtaining services from the carrier

Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Nonpostal Concerns

1. Concern (UnFavorable):
Customers felt closing the Sharpsburg Post Office would cause property values to decline.
Response:
There is no evidence to indicate that property values decline when a Post Office is discontinued. There has been minimal growth in the area and carrier service can accommodate any future growth.
2. Concern (UnFavorable):
Customers were concerned about growth in the community.
Response:
The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.
3. Concern (UnFavorable):
Customer expressed concern for loss of community identity.
Response:
A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Sharpsburg and 50862 in addresses.
4. Concern (UnFavorable):
Customers felt the loss of a post office would have a detrimental effect on the business community.
Response:
You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Sharpsburg Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

Please sign this petition if you do not want the Sharpsburg post office to close. (Must be over 18 to sign).

name

address

name	address
Yvett Mains	409 Front St. Sharpsburg, Ia.
Joy Mains	409 Front St Sharpsburg Ia
Debbie Olivera	107 County Rd. N52, Sharpsburg, IA
Shyllis A. Breach	109 S. Randolphs Sharpsburg, Ia.
Jay A. Brasnow	109 Front St Sharpsburg
Kellie Scott	
Megan Sherwood	2776 160th Lenox IA
Alex W. Breach	P.O. Box 17 Sharpsburg Ia
Flores Breach	" " " " " "
HS Spring	Box 46 Sharpsburg Ia
Kenneth Brand	110 ELAKE ST Sharpsburg, IA
Wig for	1734 Cott Ave New Market IA
Donna Breen	1734 Cott Ave " "
Charles Smith	100 N. LAKE ST.
Carol Smith	100 N. LAKE ST.
Jan Beall	100 N. LAKE ST.
Lusan Bendik	100 N Lake St
Connor Bendik	100 N Lake St.
Carol Brown	2545-170th St Sharpsburg Ia.
Larry Croley	Box 63 Sharpsburg Ia.
Janice Blumhardt	Box 74 Sharpsburg, IA.
Jeffery Croley	Box 134 Sharpsburg, IA.
Bachul A. Kraft	Box 134 Sharpsburg, IA.
June " Anderson	508 Front St Sharpsburg, Ia
Connie A. Mains	103 Lake St. Sharpsburg
Gene L. Mains	103 Lake St Sharpsburg
Michael Korman	105 East Lake Sharpsburg
Richie Mader	111 Lake Sharpsburg
Donna Hill	
Farland Hill	
Donna F. Hill	
Frank Bigg	503 Main St Sharpsburg IA
Sara " "	503 Main St Sharpsburg IA
Carol Huffman	505 Main St " "
Mike Long	500 main St
My " "	500 main St
Joe Long	500 main St
Carol Combs	411 Main

1381356-50862

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DOCKET NO

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Joshua Cordean

Tyler Bond

Mike L. Bond

Andrea Pace

John Pace

Mike V. Bond

Ante Ali

Jesse McCoy

Evelyn Booth

Ruby E. Booth

R. Whiffle

Paul E. Mayle

Dorana L. Mayle

Lyn Gordon

Jeffrey H. H. Hill

Holly Booth

Kasey Booth

Bol m. m. m.

Mandy Marshall

Brenda Rainforth

Al Apple

Paige Rainforth

Patrick Long

Mike Mainz

Dennis Terden

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PAGE 2

409 Main St Sharpburg.

409 Main " " "

502 Main " " "

502 Main

404 Main Street

402 Main Street

" " "

102 East St.

102 East St.

101 est st.

311 Main

312 main

1136 Rd N52

106 County Rd W-52

2582 - 170th Str. Sharpburg

2562 - 170th Str. Sharpburg

110 South Randolph St.

110 S Randolph St.

1590 Prairie Ave

"

"

500 Main street

2365 175th St.

Shawn Stough 505 main Sharpsburg Petition

Pg. 2

Jude Nelson Box 126

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Rick Nelson Box 126 Sharpsburg

Walt M. Kern 2386 190th Bedford

Dennis D. Brown 2545 170th St Sharpsburg

Ron Abbott 2978 Hwy 34 Henry

Isla Patricia Jorgenson P.O. Box 32, Lenox, Ia.

Leatrice O. Lewis

208 West Taylor Street
PO Box 601
Creston, Iowa 550801

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PAGE 1

Phone: 641-782-2495
Fax: 641-782-2497
Email: laura.hartman@mail.house.gov

From the desk of...

Laura Hartman
Regional Representative
Congressman Steve King



FAX COVER SHEET

Date: 6-14-11

To:

Dennis McLaughlin

Fax #

515-251-2052

Phone #

community meeting was
held on April 27, 2011 at the Shagsburg ^{city hall} ~~community~~
center.

Pages:

Message:

STEVE KING
5TH DISTRICT, IOWA

COMMITTEES:

JUDICIARY

AGRICULTURE

SMALL BUSINESS

Congress of the United States

House of Representatives

Washington, DC 20515-1505

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June 14, 2011

Mr. Dennis McLaughlin
Consumer Industry Contact Manager
Congressional Affairs
United States Postal Service
PO Box 189996
Des Moines, Iowa 50318

Dear Mr. McLaughlin,

I have enclosed a copy of the letter which I received from Mr. Dean Breach regarding his concerns about the closing of the post office in Sharpsburg.

I would appreciate your assistance in this matter by providing any information that would be helpful to Mr. Breach. Please send a reply to my Creston office, Attn: Laura Hartman, PO Box 601, Creston, Iowa 50801.

Your assistance is appreciated.

Sincerely,



Steve King
Member of Congress

SKLH2

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**U.S. Congressman Steve King**

PO Box 601

Creston, Iowa 50801

Phone: 641-782-2495

Fax: 641-782-2497

INFORMATION RELEASE FORM

The Privacy Act of 1974 prohibits the government from revealing any information from personal files of individuals without the expressed permission of the person involved.

Disclosure of personal records to a Member of Congress, who is acting in behalf of a constituent, is prohibited unless the individual, to whom the record pertains, has consented.

I, the undersigned, hereby authorize Representative Steve King to receive information in my file pertinent to his inquiry on my behalf.

*Please Print Clearly*Date: 6-12-11 Email Address: N/AName: First DEAN Initial W Last BREACHStreet: SHARPSBURG City: 105 LAKE State: IOWAZip: 50862 Phone: H 641-344-8460 W N/A Cell: 641-344-9106Social Security # 489-26-8866 Military # 37813424Immigration # N/A Date of Birth: 4-29-27 Place of Birth: WALNUT, IOWASignature: Dean W. Breach

If you would like information to be provided to another interested party, please indicate below.

I authorize _____ to receive information from Representative Steve King that is relative to my case. (attorney, spouse, power of attorney, etc.)

Signature: _____

Please provide a brief description of your request.

POSTAL SERVICE PROPOSING CLOSING SHARPSBURG, IOWA POST OFFICE. LINDA SPIRG HAS BEEN OIC FOR OVER 18 YEARS WITHOUT BEING APPOINTED POSTMASTER AND IS STILL WILLING TO SERVE. WHY DOES THE POSTAL SERVICE THINK THEY NEED TO CLOSE OUR POST OFFICE? THEY HAVE ALREADY SAVED A BUNDLE OF MONEY AS SHE HAS NO BENEFITS. ANYTHING YOU CAN DO TO HELP US SAVE OUR POST OFFICE WILL BE GREATLY APPRECIATED.

THANK YOU FOR YOUR HELP.

Dean W. Breach

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REPRESENTATIVE STEVE KING

MAY 15, 2011

1181 LONGWORTH HOUSE OFFICE BLDG.
WASHINGTON, DC 20515

REPRESENTATIVE KING

I AM WRITING THIS LETTER TO ASK YOUR HELP IN
PREVENTING THE US POSTAL SERVICE FROM CLOSING
OUR POST OFFICE HERE IN SHARPSBURG, IOWA.

MY DAUGHTER HAS BEEN OFFICER IN CHARGE FOR OVER 18 YEARS
AND WOULD LIKE TO CONTINUE BEFORE HER WE HAD
3 POSTMASTERS IN 3 YEARS, YET SHE WAS NEVER APPOINTED
POSTMASTER. SHE HAS NO BENEFITS. HASN'T THE
US POSTAL SERVICE ALREADY SAVED A BUNDLE.

WE ARE A SMALL TOWN WITH BESIDES THE POST OFFICE,
WE HAVE A GROCERY STORE, A CAFE AND 2 REPAIR SHOPS.
MY DAUGHTER ALSO RUNS THE GROCERY STORE AND CAFE.
IF THE POST OFFICE CLOSSES SHE WILL HAVE TO SEEK
EMPLOYMENT ELSEWHERE. THE GROCERY AND CAFE WILL
THEN CLOSE AND THE TOWN WILL SUFFER.

WE ARE PROUD OF OUR SMALL TOWN.

THANK YOU FOR ANYTHING YOU CAN DO FOR US.

Dean W. Swank

P.O. Box 17

SHARPSBURG, IOWA 50862-0017

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03/23/2011

Dear Postal Service Customer

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the SHARPSBURG Post Office was promoted on 03/20/1993. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 17:30 daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at SHARPSBURG may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the LENOX PO.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the LENOX PO, located 7 miles away. Hours of service at this office are 08:00-16:30, Monday through Friday, and closed on Saturday. Post Office box service is available at this location at increased fees.

In addition retail services are also available at the GRAVITY PO, located 6 miles away. Hours of service at this office are 07:45-16:15, Monday through Friday, and 08:15-09:45 on Saturday.

I invite you to think about a possible change to Rural Route Service. Please return the enclosed questionnaire by 04/27/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Sharpsburg City Hall/Community Building on 04/27/2011 from 6:30 to 7:30 to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Karen Lenane at (319) 399-2902.

Thank you for your assistance.

Sincerely,

JEAN SUSNJAR
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Enclosures
Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)

Meeting on Closing Sharpsburg, Iowa Post Office
April 27, 2011 - 6:30 P.M.

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How much money will U.S. Postal Service save?
Why not Charge City Delivery Customers and Rural Route
for delivery Service we pay for our Post Office Boxes?
How Safe will mail be in Mail Boxes?
How much money has U.S. Postal Service saved
by Linda Spring not being appointed Postmaster
she has served as O.D.C. for Eighteen years & 2 mo.
with no benefits. ? also no rest room.

If the Office hours were longer wouldn't
that increase the chances for more revenue?

We still have a Post Office, Grocery Store
restaurant and two repair Shops. If the
Post Office goes the town starts to deteriorate
soon after, Property taxes go down, example
Conway Iowa three miles South east. Does the
U.S. postal Service not care what happens to its patrons?

In the letter we received from the U.S. Postal Service
telling us our Post Office may be closed they
used incorrect information about Post Office close
by, the letter said Lenox is 7.0 miles away, this
not correct as Lenox is 10 miles from Sharpsburg,
the letter said Gravity was 6 miles away, this is
not correct as Gravity is 8 1/2 miles away.

Is the U.S. Postal Service purposely trying to
white wash us to accomplish their purpose?
What is UPS spending on this survey of closing small offices?
It has been only 35 days from the date of this
letter, Summary of Post Office Change regulations says
60 day public Posting of proposal. Is this meeting legal?
What will be our address?

Questions asked at
Meeting on Closing Sharpsburg, Iowa Post Office
April 27, 2011 - 6:30 P.M.

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How much money will U.S. Postal Service save?
Why not Charge City Delivery Customers and Rural Route
Free delivery Service we pay for our Post Office Boxes?
How safe will mail be in Mail Boxes?

How much money has U.S. Postal Service saved
by Linda Spring not being appointed Postmaster
she has served as O&C. for Eighteen years & 7 mo.
with no benefits. ? also no rest room.

If the Office house were larger wouldn't it
that increase the chances for more revenue?

We still have a Post Office, Grocery Store
restaurant and two repair shops. If the
Post Office goes the town starts to deteriorate
soon after, Property taxes go down, example
Conway Iowa three miles south east. Does the
U.S. postal Service not care what happens to its patrons?

In the letter we received from the U.S. postal Service
telling us our Post Office may be closed they
used incorrect information about Post Office close
by, the letter said Tenor is 70 miles away, this
not correct as Tenor is 10 miles from Sharpsburg,
the letter said Gravity was 6 miles away, this is
not correct as Gravity is 8 1/2 miles away.

Is the U.S. Postal Service purposely trying to
white wash us to accomplish their purpose?

It has been only 30 days from the date of this
letter, Summary of Post Office Change regulations says
60 day public Posting of proposal. Is this meeting legal?
What will be our address?

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I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Sharpsburg Post Office, an EAS-53 level, provides service from 07:00 - 11:30 Monday - Friday, 09:00 - 10:30 Saturday and lobby hours of 07:00-11:30 on Monday - Friday and 09:00-10:30 on Saturday to 22 post office box customers and 47 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 17 transaction(s) accounting for 21 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,610 (15 revenue units) in FY 2008; \$5,792 (15 revenue units) in FY 2009; and \$5,145 (13 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 27, 2011, representatives from the Postal Service were available at Sharpsburg City Hall/Community Building to answer questions and provide information to customers. 41 customer(s) attended the meeting.

On March 23, 2011, 69 questionnaires were distributed to delivery customers of the Sharpsburg Post Office. Questionnaires were also available over the counter for retail customers at the Sharpsburg Post Office. 35 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 17 unfavorable, and 17 expressed no opinion.

A petition supporting the retention of the Sharpsburg Post Office was received on April 27, 2011, with 71 signatures. If this proposal is implemented, delivery and retail services will be provided by the Lenox Post Office, an EAS-16 level office. Window service hours at the Lenox Post Office are from 08:00-11:30 & 13:00-16:30, Monday through Friday, and closed on Saturday. There are 45 post office boxes available.

Retail service is also available at the Gravity Post Office an EAS-11 level office, located eight miles away. Window service hours at Gravity Post Office are from 07:45-11:30 & 12:30-16:15, Monday through Friday and 08:15-09:45 on Saturday. There are 97 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:**

Response:

Customer expressed a concern about irregular hours that the rural route serves the community

The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.

2. **Concern:**

Response:

Customer expressed a concern about leaving money in the mailbox

The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

3. **Concern:**

Response:

Customer expressed a concern about nonpostal services

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

4. **Concern:**

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

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- Response:** The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
5. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.
- Response:** The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
6. **Concern:** Customer expressed a concern that the Postal Service should switch to 5 day delivery.
- Response:** The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.
7. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail
- Response:** The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
8. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail
- Response:** The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.
9. **Concern:** Customers said they would miss the special attention and assistance provided by the personnel at the

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Response:

Courteous and helpful service can be provided by personnel at the Lenox or Gravity Post Office and from the carrier. Special assistance will be provided as needed.

10. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the

Response:

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

11. **Concern:**

Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

12. **Concern:**

Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services - such as post office box service from either Lenox or Gravity to provide access to your mail earlier and throughout the day.

13. **Concern:**

Customers were concerned about mail security

Response:

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

14. **Concern:**

Customers were concerned about mail security

Response:

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments.

15. **Concern:**

Customers were concerned about obtaining services from the carrier

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Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Customers were concerned about senior citizens

16. Concern:

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

17. Concern:

Response:

Customers were concerned about senior citizens

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

18. Concern:

Customers were concerned about senior citizens

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Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

19. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

20. **Concern:**

Customers were concerned about the limited hours of operation at the post office

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Customers were concerned about the mailboxes being damaged by

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Response:

The customer expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments

22. Concern:

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

23. Concern:

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

24. Concern:

Customer expressed a concern about package delivery and pickup

Response:

The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/2 mile off of the line of travel, at a designated place, such as on your porch or under a carport.

25. Concern:

Customers asked why their post office was being discontinued while others were retained

Response:

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

26. Concern:

Customers expressed concern about collection of outgoing mail

Response:

The customer expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.

27. Concern:

Customers expressed concern for loss of community identity

Response:

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg Post Office name and ZIP Code in addresses.

28. Concern:

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

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Response:

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

29. **Concern:**

Customers questioned the economic savings of the proposed discontinuance

Response:

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

30. **Concern:**

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

Response:

The customer expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

31. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Sharpsburg Post Office.

Response:

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

32. **Concern:**

Customers were concerned about obtaining accountable mail and large parcels

Response:

The customer expressed a concern about obtaining accountable mail and large parcels. The carrier will attempt delivery of accountable items and large parcels to the customer's residence. If you are not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Lamont Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another pa

33. **Concern:**

Customers who had received door delivery at a former residence asked why this service was not available to the Sharpsburg customers.

Response:

The growth of suburban areas and the shift of population from one geographic area to another have created new challenges for the Postal Service. To meet these challenges, delivery regulations were changed in 1978 to eliminate door delivery as an option for new residential areas. Current delivery options are roadside or centralized delivery provided by motorized carrier.

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Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.
4. A change in your PO Box Fees may be a result of this proposal.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Sharpsburg is an unincorporated community located in Taylor County. The community is administered politically by Mayor and City Council. Police protection is provided by the Taylor County Sheriff Dept. Fire protection is provided by the Sharpsburg Volunteer Fire Dept. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Sharpsburg City Council Sharpsburg Volunteer Fire Dept Methodist Church Ministerial Association Presbyterian Church Sharpsburg Community Club Freedom Quilters Group, Spring General Store Gene's Garage Bond's Auto Shop Mainz Haus (paintings & wood carvings) Pro Cut Lawn Mowing Service Premier Jewelry Consultant. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the Post Office will also be available at the Lenox Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

- | | |
|-------------|--|
| 1. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |
| 2. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |
| 3. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. |
| 4. Concern: | Customer expressed a concern about nonpostal services |

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Response:

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

5. Concern:

Customer expressed a concern about nonpostal services

Response:

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

6. Concern:

Customer expressed a concern about nonpostal services

Response:

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. agency.

7. Concern:

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

8. Concern:

Customer expressed concern for loss of community identity.

Response:

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Sharpsburg and 50862 in addresses.

9. Concern:

Customers felt closing the Sharpsburg Post Office would cause property values to decline.

Response:

There is no evidence to indicate that property values decline when a Post Office is discontinued. There has been minimal growth in the area and carrier service can accommodate any future growth.

10. Concern:

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Sharpsburg Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

11. Concern:

Customers were concerned about growth in the community.

Response:

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

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III. EFFECT ON EMPLOYEES

The postmaster was promoted on March 20, 1993. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,316 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 22,892
Less Annual Cost of Replacement Service	<u>- \$ 3,576</u>
Total Annual Savings	<u>\$ 19,316</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster was promoted on March 20, 1993. If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The Sharpsburg Post Office provided delivery service to 47 customers and 22 PO Box customers. The daily retail window transactions averaged 17. There are no permit mailers or postage meter customers.

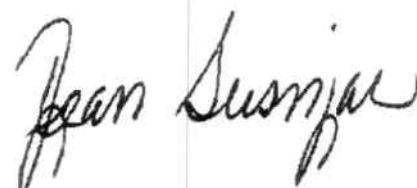
There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$19,316 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Sharpsburg Post Office, Gravity Post Office and Lenox Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



JEAN SUSNJAR
Manager, Post Office Operations

05/23/2011
Date

DOCKET NO 1381356-50862
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MARKETING



June 17, 2011

Laura Hartman
Honorable Steve King
208 W Taylor St.
PO Box 601
Creston, IA 50801-3766

Dear Congressman King:

This is in response to your inquiry on behalf of your constituent, Dean Breach, regarding the status of the Sharpsburg Post Office.

I appreciate your interest in ensuring that the residents of the Sharpsburg community continue to have convenient access to essential postal services.

The Postal Service is currently conducting a review of postal operations at the Sharpsburg Post Office. The review is ongoing and no final decision has been made. You can be assured that postal officials are devoting careful attention and effort to this review and customers will be notified in advance of any changes that may affect service in their area.

A community meeting was held April 27, 2011 at the Sharpsburg City Hall. Before a post office can be closed, our field managers must provide every opportunity for customers to voice their opinions and air their concerns. Questionnaires, meetings, and other methods are used to ensure that all issues are fully explored before any final decision is made. If an office is closed, the office name is retained for use in local mailing addresses to preserve community identity.

Thank you for the opportunity to address your concerns. Should you have further questions, please do not hesitate to contact the Hawkeye District Consumer Affairs office at 515-251-2330.

Sincerely,

A handwritten signature in cursive script that reads "Dennis McLaughlin".

Dennis McLaughlin
Manager, Consumer Industry & Contact

DM/mh

Reference: ca105460244

Linda Spring, Officer in Charge, Sharpsburg, IA
Jean Susnjar, A/Manager, Post Office Operations
Lisa Carver, Post Office Review Investigator

Section IV

Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-53 Minimum, no COLA)

Fringe benefits 33.5%

Rental costs, excluding utilities

Total annual costs

Less estimated cost of replacement service

Total annual savings

\$	15350
\$	5142
\$	2400
\$	22892
-	3576
\$	19316

A one-time expense of \$ 0 will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

Section V

Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

Section VI

Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII

Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Lisa K. Kauer 5-11-11

Date

Reviewed and Certified By:

District PO Review Coordinator

(Signature) 5-13-11

Date



05/09/2011

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the SHARPSBURG Post Office
Docket No. 1381356

This is to advise you that on 05/23/2011, I will post for public comment a proposal to close the SHARPSBURG Post Office in Taylor, Congressional District No. IA-05.

If you have any questions, please call KAREN LENANE District Review Coordinator at (319) 399-2902.

GAIL DUBA
District Manager
HAWKEYE PFC District

cc: Manager, Customer Service Operations
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920
Proposal



05/16/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
SHARPSBURG Proposal
Docket No. 1381356 - 50862

Please post the enclosed proposal to close the SHARPSBURG Post Office in the lobby. The proposal must be posted in a prominent place from 05/23/2011 through close of business on 07/24/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (319) 399-2902.

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC District

Enclosures: PS Form 4920
Proposal
Invitation for Comments
Comment Forms
Official Record

Date of Posting: 05/23/2011

Date of Removal: 07/24/2011

UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE SHARPSBURG, IA POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

To the customers of the Sharpsburg Post Office:

The Postal Service is considering the close of the Sharpsburg Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 05/23/2011 through 07/24/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Sharpsburg Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

KAREN LENANE
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

For more information, you may call KAREN LENANE at (319) 399-2902 or write to the above address.

Thank you for your assistance.



JEAN SUSNJAR
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

Date of Posting: 05/23/2011

Posting Round Date:

Date of Removal: 07/24/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381356 - 50862

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Sharpsburg Post Office, an EAS-53 level, provides service from 07:00 - 11:30 Monday - Friday, 09:00 - 10:30 Saturday and lobby hours of 07:00-11:30 on Monday - Friday and 09:00-10:30 on Saturday to 22 post office box customers and 47 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 17 transaction(s) accounting for 21 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,610 (15 revenue units) in FY 2008; \$5,792 (15 revenue units) in FY 2009; and \$5,145 (13 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 27, 2011, representatives from the Postal Service were available at Sharpsburg City Hall/Community Building to answer questions and provide information to customers. 41 customer(s) attended the meeting.

On March 23, 2011, 69 questionnaires were distributed to delivery customers of the Sharpsburg Post Office. Questionnaires were also available over the counter for retail customers at the Sharpsburg Post Office. 35 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 17 unfavorable, and 17 expressed no opinion.

A petition supporting the retention of the Sharpsburg Post Office was received on April 27, 2011, with 71 signatures. If this proposal is implemented, delivery and retail services will be provided by the Lenox Post Office, an EAS-16 level office. Window service hours at the Lenox Post Office are from 08:00-11:30 & 13:00-16:30, Monday through Friday, and closed on Saturday. There are 45 post office boxes available.

Retail service is also available at the Gravity Post Office an EAS-11 level office, located eight miles away. Window service hours at Gravity Post Office are from 07:45-11:30 & 12:30-16:15, Monday through Friday and 08:15-09:45 on Saturday. There are 97 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- | | |
|--------------------|---|
| 1. Concern: | Customer expressed a concern about irregular hours that the rural route serves the community |
| Response: | The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office. |
| 2. Concern: | Customer expressed a concern about leaving money in the mailbox |
| Response: | The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business. |
| 3. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. |
| 4. Concern: | Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages |

Response:

The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

5. **Concern:**

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

Response:

The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

6. **Concern:**

Customer expressed a concern that the Postal Service should switch to 5 day delivery.

Response:

The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.

7. **Concern:**

Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

Response:

The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

8. **Concern:**

Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

Response:

The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.

9. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

16. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

17. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

18. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments

22. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

23. **Concern:**

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

24. **Concern:**

Customer expressed a concern about package delivery and pickup

Response:

The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/2 mile off of the line of travel, at a designated place, such as on your porch or under a carport.

25. **Concern:**

Customers asked why their post office was being discontinued while others were retained

Response:

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

26. **Concern:**

Customers expressed concern about collection of outgoing mail

Response:

The customer expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.

27. **Concern:**

Customers expressed concern for loss of community identity

Response:

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg Post Office name and ZIP Code in addresses.

28. **Concern:**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.
4. A change in your PO Box Fees may be a result of this proposal.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Sharpsburg is an unincorporated community located in Taylor County. The community is administered politically by Mayor and City Council. Police protection is provided by the Taylor County Sheriff Dept. Fire protection is provided by the Sharpsburg Volunteer Fire Dept. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Sharpsburg City Council Sharpsburg Volunteer Fire Dept Methodist Church Ministerial Association Presbyterian Church Sharpsburg Community Club Freedom Quilters Group, Spring General Store Gene's Garage Bond's Auto Shop Mainz Haus (paintings & wood carvings) Pro Cut Lawn Mowing Service Premier Jewelry Consultant. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the Post Office will also be available at the Lenox Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|--|
| 1. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |
| 2. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |
| 3. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. |
| 4. Concern: | Customer expressed a concern about nonpostal services |

III. EFFECT ON EMPLOYEES

The postmaster was promoted on March 20, 1993. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. .

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,316 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 22,892
Less Annual Cost of Replacement Service	<u>- \$ 3,576</u>
Total Annual Savings	<u>\$ 19,316</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster was promoted on March 20, 1993. If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The Sharpsburg Post Office provided delivery service to 47 customers and 22 PO Box customers. The daily retail window transactions averaged 17. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$19,316 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Sharpsburg Post Office , Gravity Post Office and Lenox Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



JEAN SUSNJAR
Manager, Post Office Operations

05/23/2011
Date

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the HARPSBURG Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date _____



07/21/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 07/24/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Lenane", written in a cursive style.

KAREN LENANE
Post Office Review Coordinator
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

Date of Posting: 05/23/2011

Posting Round Date:

JUL
25
2011

Date of Removal: 07/24/2011

Removal Round Date:

JUL
25
2011

PROPOSAL TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381356 - 50862

Date of Posting: 05/23/2011

Posting Round Date:



Date of Removal: 07/24/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381356 - 50862
~~DOCKET NUMBER 1381356 - 50862~~

Date of Posting: 05/23/2011

Posting Round Date:



Date of Removal: 07/24/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381356 - 50862

Date of Posting: 05/23/2011

Date of Removal: 07/24/2011

UNITED STATES POSTAL SERVICE

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE**



To the customers of the Sharpsburg Post Office:

The Postal Service is considering the close of the Sharpsburg Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 05/23/2011 through 07/24/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Sharpsburg Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

KAREN LENANE
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

For more information, you may call KAREN LENANE at (319) 399-2902 or write to the above address.

Thank you for your assistance.

A handwritten signature in black ink, reading "Jean Susnjar".

JEAN SUSNJAR
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

Date of Posting: 05/23/2011

Date of Removal: 07/24/2011



UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE



To the customers of the Sharpsburg Post Office:

The Postal Service is considering the close of the Sharpsburg Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 05/23/2011 through 07/24/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

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Thank you for your assistance.

A handwritten signature in black ink that reads "Jean Susnjar".

JEAN SUSNJAR
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

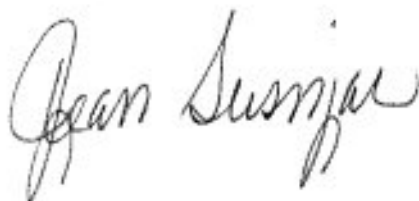
**NOTICE OF TAKING PROPOSAL AND COMMENTS
UNDER INTERNAL CONSIDERATION**

Date 07/22/2011

Postal Customers of the Sharpsburg Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Sharpsburg Post Office, which was posted 05/23/2011 through 07/24/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Sharpsburg Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in cursive script, reading "Jean Susnjar". The signature is written in dark ink and is positioned above the printed name and address.

JEAN SUSNJAR
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

Analysis of 60-Day Posting Comments

Number of comments returned

Total questionnaires distributed

5

Favorable comments

0

Unfavorable comments

5

No opinion expressed

0

Total comments returned

5

Postal Concerns

The following postal concerns were expressed

1. **Concern (UnFavorable):**
Customers asked why their Post Office was being discontinued while others were retained.
Response:
Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
2. **Concern (UnFavorable):**
Customers were concerned about having to travel to another Post Office for service.
Response:
Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
3. **Concern (UnFavorable):**
Decision has already been made, curbside delivery for larger cities.
Response:
The final decision to close the Sharpsburg Post Office has not been made, we will compile all the information, research the issues, and only then will that decision be made. Your community is not made of brick and mortar buildings, it is comprised of the individuals that live in the community. We will continue to make adjustments to our deliveries across the nation, in big cities and rural communities.
4. **Concern (UnFavorable):**
DELAY IN DELIVERY
Response:
The carriers line of travel, or time of delivery has yet to be determined. If you would like you mail delivered at an earlier time, consider renting a P.O. box in Lenox or another neighboring town.
5. **Concern (UnFavorable):**
seniors, nobody reading comment forms
Response:
We do read every comment form that the customers provide us, and take their comments very seriously. First let me set the record straight by saying the United States Postal Service does not receive tax dollars for support, and we have not since 1982. We are losing \$23 million dollars a day and we do need to make drastic changes in the way we do business. These changes are affecting every part of the postal service, including my own. In many small towns the post office is a community meeting place. If the post office were to close, this would provide an opportunity for your community to start a senior program.

Nonpostal Concerns

The following nonpostal concerns were expressed

1. **Concern (UnFavorable):**
Customers expressed concern for loss of community identity.
Response:
A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses.
2. **Concern (UnFavorable):**
Customers felt the loss of a Post Office would have a detrimental effect on the business community.
Response:
Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
3. **Concern (UnFavorable):**
Customers felt the loss of the Post Office would discourage new businesses from coming to the community.
Response:
Businesses generally require regular and effective postal services, and these will always be provided in the community. There is no indication that the business community will be adversely affected. Most new businesses moving to the community do not depend on the location of a Post Office, but on the provision of effective and regular postal services. Carrier service will accommodate future growth.
4. **Concern (UnFavorable):**
Customers questioned the economic savings of the proposed discontinuance.
Response:
Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster or OIC position. The Postal Service estimates an annual savings with this change.



07/27/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record
SHARPSBURG
Docket Number 1381356 - 50862

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in cursive script that reads "Gail M. Duba".

GAIL DUBA
District Manager

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: SHARPSBURG, IA, 50862-9900

EAS Level: 63

District: HAWKEYE PFC

County: Taylor

Congressional District: IA-05

Proposal: ☒ Close ☐ Consolidate

Reason For Proposed: was promoted

Alternate Service Proposed: Rural Route Service

Customers Affected:

Post Office Box: 22

General Delivery: 0

Rural Route: 0

Highway Contract Route (HCR): 0

City Route: 0

Intermediate Rural: 0

Intermediate HCR: 0

Total number of customers: 22

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
03/20/1993	Postmaster vacancy occurred. Reason: was promoted
	OIC: Career: 0 Noncareer: 0 Other Employees: 0
02/17/2011	District manager authorization to study.
03/23/2011	Questionnaires sent to customers. Number sent: 69 Number Returned: 35
04/27/2011	Analysis: Favorable 1 Unfavorable 17 No Opinion 17
04/27/2011	Petition received. Number of signatures: 71
06/14/2011	Concerns expressed:
06/14/2011	Congressional inquiry received: Yes
06/14/2011	Concerns expressed:
07/27/2011	Proposal and checklist sent to district for review.
05/09/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
07/27/2011	Proposal and invitation for comments posted and round-dated.
07/27/2011	Proposal and invitation for comments removed and round-dated.
	Comment Analysis:
	Favorable 0 Unfavorable 3 No Opinion 0 3
None	Premature PRC appeal received.
	Concerns expressed:
05/11/2011	Updated PS Form 4920 completed (if necessary).
07/27/2011	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal.
	Affirmed: _____ Remanded: _____ USPS Withdrawn: _____
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

KAREN LENANE
Name/Title

KAREN LENANE
District Post Office Review Coordinator

(319) 399-2902
Telephone Number

(319) 399-2902
Telephone Number



08/05/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA ROOM 5621
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Sharpsburg Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Karen Lenane, Post Office Review Coordinator, at (319) 399-2902 or Jean Susnjar Manager Post Office Operations.

A handwritten signature in dark ink, appearing to read "Gail M. Duba".

GAIL DUBA
DISTRICT MANAGER
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4E/P1381356.pdf>)

Headquarters acknowledgment of receipt of official record (optional)

Self-addressed envelope

cc: Vice President, WESTERN Area (no enclosures)

1381356-50862

Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the SHARPSBURG was received by 08/08/2011.
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

***Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and** **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 08/25/2011

Date of Removal: 09/26/2011

FINAL DETERMINATION TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381356 - 50862

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Sharpsburg Post Office, an EAS-53 level, provides service from 07:00 - 11:30 Monday - Friday , 09:00 - 10:30 Saturday and lobby hours of 07:00-11:30 on Monday - Friday and 09:00-10:30 on Saturday to 22 post office box or general delivery customers and 47 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 17 transaction(s) accounting for 21 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,610 (15 revenue units) in FY 2008; \$5,792 (15 revenue units) in FY 2009; and \$5,145 (13 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 27, 2011, representatives from the Postal Service were available at Sharpsburg City Hall/Community Building to answer questions and provide information to customers. 41 customer(s) attended the meeting.

On March 23, 2011, 69 questionnaires were distributed to delivery customers of the Sharpsburg Post Office. Questionnaires were also available over the counter for retail customers at the Sharpsburg Post Office. 35 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 17 unfavorable, and 17 expressed no opinion.

One congressional inquiry was received on June 14, 2011.

A petition supporting the retention of the Sharpsburg Post Office was received on April 27, 2011, with 71 signatures.

When this final determination is implemented, delivery and retail services will be provided by the Lenox Post Office, an EAS-16 level office. Window service hours at the Lenox Post Office are from 08:00-11:30 & 13:00-16:30, Monday through Friday, and closed on Saturday. There are 45 post office boxes available.

Retail service is also available at the Gravity Post Office an EAS-11 level office, located eight miles away. Window service hours at Gravity Post Office are from 07:45-11:30 & 12:30-16:15, Monday through Friday and 08:15-09:45 on Saturday. There are 97 post office boxes available for rent.

The proposal to close the Sharpsburg Post Office was posted with an invitation for comment at the Sharpsburg Post Office , Gravity Post Office and Lenox Post Office from May 23, 2011 to July 24, 2011. The following additional concerns were received during the proposal posting period:

- | | |
|--------------------|--|
| 1. Concern: | Customers asked why their Post Office was being discontinued while others were retained. |
| Response: | Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. |
| 2. Concern: | Customers were concerned about having to travel to another Post Office for service. |
| Response: | Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24. |
| 3. Concern: | Decision has already been made, curbside delivery for larger cities. |

Response: The final decision to close the Sharpsburg Post Office has not been made, we will compile all the information, research the issues, and only then will that decision be made. Your community is not made of brick and mortar buildings, it is comprised of the individuals that live in the community. We will continue to make adjustments to our deliveries across the nation, in big cities and rural communities.

4. **Concern:** DELAY IN DELIVERY

Response: The carriers line of travel, or time of delivery has yet to be determined. If you would like your mail delivered at an earlier time, consider renting a P.O. box in Lenox or another neighboring town.

5. **Concern:** seniors, nobody reading comment forms

Response: We do read every comment form that the customers provide us, and take their comments very seriously. First let me set the record straight by saying the United States Postal Service does not receive tax dollars for support, and we have not since 1982. We are losing \$23 million dollars a day and we do need to make drastic changes in the way we do business. These changes are affecting every part of the postal service, including my own. In many small towns the post office is a community meeting place. If the post office were to close, this would provide an opportunity for your community to start a senior program.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customer expressed a concern about irregular hours that the rural route serves the community

Response: The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.

2. **Concern:** Customer expressed a concern about leaving money in the mailbox

Response: The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

3. **Concern:** Customer expressed a concern about nonpostal services

Response: The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

4. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

Response: The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

5. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

	Response:	The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
6.	Concern:	Customer expressed a concern that the Postal Service should switch to 5 day delivery.
	Response:	The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.
7.	Concern:	Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail
	Response:	The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
8.	Concern:	Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail
	Response:	The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.
9.	Concern:	Customers said they would miss the special attention and assistance provided by the personnel at the
	Response:	Courteous and helpful service can be provided by personnel at the Lenox or Gravity Post Office and from the carrier. Special assistance will be provided as needed.
10.	Concern:	Customers said they would miss the special attention and assistance provided by the personnel at the
	Response:	Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.
11.	Concern:	Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

12. **Concern:**

Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services - such as post office box service from either Lenox or Gravity to provide access to your mail earlier and throughout the day.

13. **Concern:**

Customers were concerned about mail security

Response:

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

14. **Concern:**

Customers were concerned about mail security

Response:

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments.

15. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

16. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

17. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

18. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

19. **Concern:**

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

20. **Concern:**

Customers were concerned about the limited hours of operation at the post office

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

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Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

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Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

21. **Concern:**

Customers were concerned about the mailboxes being damaged by snowplows

Response:

The customer expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments

22. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family

per one-half mile of travel.

23. **Concern:** You were concerned about having to travel to another post office for service
- Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
24. **Concern:** Customer expressed a concern about package delivery and pickup
- Response:** The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.
25. **Concern:** Customers asked why their post office was being discontinued while others were retained
- Response:** The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
26. **Concern:** Customers expressed concern about collection of outgoing mail
- Response:** The customer expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.
27. **Concern:** Customers expressed concern for loss of community identity
- Response:** The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg Post Office name and ZIP Code in addresses.
28. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community
- Response:** The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
29. **Concern:** Customers questioned the economic savings of the proposed discontinuance
- Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.
30. **Concern:** Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

Response:

The customer expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

31. **Concern:**

Customers said they would miss the special attention and assistance provided by the personnel at the Sharpsburg Post Office.

Response:

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

32. **Concern:**

Customers were concerned about obtaining accountable mail and large parcels

Response:

The customer expressed a concern about obtaining accountable mail and large parcels. The carrier will attempt delivery of accountable items and large parcels to the customer's residence. If you are not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Lamont Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another pa

33. **Concern:**

Customers who had received door delivery at a former residence asked why this service was not available to the Sharpsburg customers.

Response:

The growth of suburban areas and the shift of population from one geographic area to another have created new challenges for the Postal Service. To meet these challenges, delivery regulations were changed in 1978 to eliminate door delivery as an option for new residential areas. Current delivery options are roadside or centralized delivery provided by motorized carrier.

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.
4. A change in your PO Box Fees may be a result of this proposal.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Sharpsburg is an unincorporated community located in TAYLOR County. The community is administered politically by Mayor and City Council. Police protection is provided by the Taylor County Sheriff Dept. Fire protection is provided by the Sharpsburg Volunteer Fire Dept. The community is comprised of Retirees, commuters, self employed & farmers make up the community. and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Sharpsburg City Council Sharpsburg Volunteer Fire Dept Methodist Church Ministerial Association Presbyterian Church Sharpsburg Community Club Freedom Quilters Group, Spring General Store Gene's Garage Bond's Auto Shop Mainz Haus (paintings & wood carvings) Pro Cut Lawn Mowing Service Premier Jewelry Consultant. . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the Post Office will also be available at the Lenox Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|--|
| 1. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |
| 2. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |
| 3. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. |
| 4. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |
| 5. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. |
| 6. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. agency. |
| 7. Concern: | Customer expressed a concern about the loss of the community bulletin board at the PostOffice. |
| Response: | The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. |

8. **Concern:** Customers expressed concern for loss of community identity.
- Response:** A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses.
9. **Concern:** Customers felt the loss of a Post Office would have a detrimental effect on the business community.
- Response:** Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
10. **Concern:** Customers felt the loss of the Post Office would discourage new businesses from coming to the community.
- Response:** Businesses generally require regular and effective postal services, and these will always be provided in the community. There is no indication that the business community will be adversely affected. Most new businesses moving to the community do not depend on the location of a Post Office, but on the provision of effective and regular postal services. Carrier service will accommodate future growth.
11. **Concern:** Customers questioned the economic savings of the proposed discontinuance.
- Response:** Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster or OIC position. The Postal Service estimates an annual savings with this change.
12. **Concern:** Customer expressed concern for loss of community identity.
- Response:** A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Sharpsburg and 50862 in addresses.
13. **Concern:** Customers felt closing the Sharpsburg Post Office would cause property values to decline.
- Response:** There is no evidence to indicate that property values decline when a Post Office is discontinued. There has been minimal growth in the area and carrier service can accommodate any future growth.
14. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community
- Response:** The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Sharpsburg Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.
15. **Concern:** Customers were concerned about growth in the community.
- Response:** The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,316 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 22,892
Less Annual Cost of Replacement Service	<u>- \$ 3,576</u>
Total Annual Savings	<u>\$ 19,316</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

This is the final determination to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster was promoted on March 20, 1993. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The workload has declined. Effective and regular service will continue to be provided by rural route service.

The Sharpsburg Post Office provided delivery and retail service to 22 PO Box or general delivery customers and 47 delivery route customers. The daily retail window transactions averaged 17. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$19,316 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Sharpsburg Post Office , Gravity Post Office and Lenox Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Sharpsburg Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Sharpsburg Post Office , Gravity Post Office and Lenox Post Office during normal office hours.



Dean J Granholm
Vice President of Delivery and Post Office Operations

08/22/2011

Date



08/25/2011

OFFICER-IN-CHARGE/POSTMASTER
Sharpsburg Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Sharpsburg Post Office Final
Determination Docket No. 1381356 - 50862

Please post in the lobby the enclosed final determination to close the Sharpsburg Post Office. The final determination must be posted in a prominent place from 08/25/2011 through close of business on 09/26/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 09/27/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Karen Lenane".

KAREN LENANE
POST OFFICE REVIEW COORDINATOR
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

1381356-50862

Enclosures:
Final Determination Official Record